



Aveon Info Tech

CMS APPLICATION

USER MANUAL



S. Gopal
PRINCIPAL
BUILDERS ENGINEERING COLLEGE
Nathakadaiyur, Kangayam-638 108.
Tirupur Dt.,Tamilnadu, India.

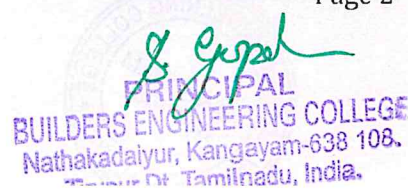
CMS Application User Manual | (CMS)

S.No	Menu	Page No
1	Department Creation	
	Department Creation	5
	Already added Department list find	5
2	Programme Creation	
	Already added Department list find	6
	Already added Department list find	6
	Working hour adding for program	6
3	Academic Year Creation	
	Find out already added academic year details	7
	To create New Academic Year	7
4	Academic Year semester Creation	
	Find out already added academic year semester details	8
	To create a new Academic Year selection	8
5	Regulation Creation	
	Find out already added Regulation details	9
	Add Regulation details	9
6	Batch Creation	
	Find out already added Batch Details	10
	Edit Batch Details for Add class , Assign Tutor, add working hour, student class allocation	10
	Add Batch Details	11
7	Room Creation	
	Find out already added Room Details	12
	Add Room details	12
	Edit Room details	12
8	Student Staff Grievance	
	Grievance Type configuration	14
	Add Grievance	14
	Update Grievance status	15
9	Seminar Hall Booking	
	Hall Booking	15
	Hall Booking Approval	16
10	Holiday Creation	
	Holiday Creation	17
11	Student staff Thoughts	
	Student Staff Thought Creation	18
12	Staff Management	
	Already Added Staff details & edit Staff Information	19
	Add New Staff Details	21



S. Gopal
PRINCIPAL
BUILDERS ENGINEERING COLLEGE
 Nathakadaiyur, Kangayam-638 108.
 Tirupur Dt. Tamilnadu, India

13	Staff Complete Profile	22
14	Staff Leave Apply	
	Staff Leave Apply	22
15	Staff Leave Approval	
	Staff Leave Approval	23
16	Staff Permission Apply	
	Staff Permission Apply	24
17	Staff Permission Approval	
	Staff Permission Approval	25
18	Candidate Enquiry	
	Enquiry Adding	25
	Candidate follow up	26
	Candidate to Student Conversation	27
19	Student Management	
	Student details modification	28
	Student Disciplinary Actions	29
	Student Certificate request configuration	29
	Student complete details	30
	Student late Register	32
20	Subject Details adding	
	Import Subject Entry	34
	Import Syllabus Entry	34
	Import Regulation Entry	34
	Single Subject Entry	34
	Subject Approval sending to COE Approval	34
	Subject Adding from Tutor login	34
	Open Elective Subject Creation	34
	Choice based Credit system Creation	35
	Open elective subject selection form Student login	36
	Choice based Credit system subject selection from student login	36
21	Time table Creation	
	Time table Creation	36
22	Subject card / LMS	
	Subject card	37
	LMS Menu	37
	Lesson plan creation	37
	material upload	37
	lesson plan approval	38
	Student attendance Search	38
	student Attendance Posting	39



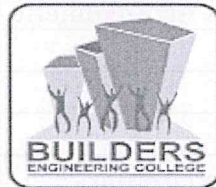
CMS Application User Manual | (CMS)

	student Attendance cancel	40
	Assignment Creation	40
	Stay back and Special Class Creation	41
	Internal Creation	41
23	Staff Change	
	Class wise /Staff wise /Exam – Class Arrangement	41
24	Student Leave Apply	42
25	Circular	
	Create a circular	43
	Circular list & upload the files for the circular	43
26	Event	
	Event Creation	44
	Class Arrangement	45
27	Tutor Ward System	
	Add Tutor	45
	Add Ward	45
	Change Tutor or Ward	45
28	OBE (Out Come based Education)	46
29	Polling	47
	Student Login	47
30	Complaint Register	47
	Profile Edit	47
	Poll Voting	48
	View Circular	48
	Assignment upload	49
	View Event	49
	View Exam timetable	49
	Leave apply	49
	Hostel Request application	49
	Library book taken history	50
	Feedback providing	50
	Fees Details view	50
	Attend online exam	51
31	Dashboard	52
32	Fee Module	57
33	Admission Module	69
34	Exam Module	75




PRINCIPAL
BUILDERS ENGINEERING COLLEGE
 Nathakadaiyur, Kangayam-638 108.
 Tirupur Dt. Tamil Nadu.

Welcome To Builders Engineering College



CMS

Sign in to start your session

Username *

Password *

Sign in

Sign in with Microsoft

Copyright © 2012 - 2022 Aveon infotech Pvt. Ltd. All rights reserved.



1. Department Creation

a. Department Creation

Navigation

Administration -> Institution -> Select intuition from which you need to create department -> click department bottom of that intuition -> click + Add New for Create new Department -> provide the data and click save

b. Already added Department list find

Navigation

Administration -> Institution -> Select intuition from which you need to create department -> click department bottom of that intuition -> you will find out the department list already added

Department Details					Back + Add New	
#	Code	Name	Type		Action	
1	Accounting & Finance	Accounting & Finance	Academic	Working Hours Programs	Edit	
2	B.COM-ADD	B.COM (ADD)	Academic	Working Hours Programs	Edit	
3	BMS	Bachelor of Management Studies	Academic	Working Hours Programs	Edit	
4	BCom-B&I	BCom-B&I	Academic	Working Hours Programs	Edit	
5	BCom-CA	BCom-CA	Academic	Working Hours Programs	Edit	
6	BCom-CS	BCom-CS	Academic	Working Hours Programs	Edit	
7	BCom-IT	BCom-IT	Academic	Working Hours Programs	Edit	
8	BCom-PA	BCom-PA	Academic	Working Hours Programs	Edit	
9	Biotechnology	Biotechnology	Academic	Working Hours Programs	Edit	
10	BBA&BBA CA	Business Administration	Academic	Working Hours Programs	Edit	
11	BPS	Business Process Services	Academic	Working Hours Programs	Edit	
12	CS&HM	Catering Science & Hotel Management	Academic	Working Hours Programs	Edit	
13	Chemistry	Chemistry	Academic	Working Hours Programs	Edit	
14	Commerce	Commerce	Academic	Working Hours Programs	Edit	
15	Computer Application	Computer Applications	Academic	Working Hours Programs	Edit	
Showing 1 to 15 of 45 entries					Previous 1 2 3 Next	



2. Programme Creation

- a. Already added Department list find

Navigation

Administration -> Institution -> Select intuition from which you need to create department -> click department bottom of that intuition -> you will find out the department list already added -> Click the Programs -> You will find the already added degree program list.

Degree Program Details				
◀ Back + Add New				
#	Code	Name	Duration	Action
1	BCom+BSF	BCom+BSF - Accounting & Finance	3 Years	⚙️ ✎️ 🗑️

- b. Already added Department list find

Navigation

Administration -> Institution -> Select intuition from which you need to create department -> click department bottom of that intuition -> you will find out the department list already added -> Click the Programs -> click +Add new -> Provide the degree Program details -> click save.

Add Degree Program			
Code 	Name 	Course Type -- Choose Course Type --	
Total Seat 	Management Seat 	AICTE Code 	Academic Term -- Choose Academic Term --
Course Classification -- Choose Course Classification --	Short Description 		☐ Is Active Program
Save Cancel			

- c. Working hour adding for program

Navigation

Administration -> Institution -> Select intuition from which you need to create department -> click department bottom of that intuition -> you will find out the department list already added -> Click the Programs -> click working Hours -> Choose the necessary field and click save

Working Hour - Accounting & Finance

* Academic Year

Jun 2019-Jun 2020

* Working Hour

-- Choose Working Hour --

Staff Type

-- Choose Staff Type --

* Effective Date

dd/MM/yyyy

Effective To Date

dd/MM/yyyy

Save

Clear

Working Hours

#	Working Hour	Staff Type	Effective Date	Effective To Date	Actions
1	Staff_TE	-	01/04/2017	30/09/2017	
2	TE_Staff	-	01/10/2017	-	

Close

3. Academic Year Creation

- Find out already added academic year details

Navigation

Master -> Academic Year -> find the institution -> you will find the academic year details which is already added

- To create New Academic Year

Navigation

Master -> Academic Year -> find the institution -> you will find the academic year details which is already added -> click + button -> provide the academic year details and click save changes -> Generate student day attendance after time table configuration done.



New Academic Year

Academic Year Detail
☐ Admission Year

* Start Date

dd/mm/yyyy

* End Date

dd/mm/yyyy

Education Year Code

Education Year Code

Description

Description

Semester

Start Date

dd/mm/yyyy

End Date

dd/mm/yyyy

Semester No

Semester No.

Academic Term

-- Academic Term --

Code

Code

Name

Name

Due date for result update

dd/mm/yyyy

Topic Coverage Grace Days

Topic Coverage Grace Days

Topic Coverage Grace Date

dd/mm/yyyy

Add

Semester Details

No Records found.

Generate Student Day Attendance

Save Changes

Delete

Cancel

4. Academic Year semester Creation

- Find out already added academic year semester details

Navigation

Master -> Academic Year -> find the institution -> you will find the academic year semester details which is already added

- To create a new Academic Year selection

Navigation

Master -> Academic Year -> find the institution -> you will find the academic year details which is already added -> click + button -> provide the academic year details and click save changes -> Generate student day attendance after time table configuration done.

Jun 2019-Jun 2020

Academic Year Detail ☐ Admission Year

* Start Date: 01/06/2019 * End Date: 01/06/2020 Education Year Code: Jun 2019-Jun 2020 Description: 2019 - 2020

Semester

Start Date: dd/mm/yyyy End Date: dd/mm/yyyy Semester No: Semester No. Academic Term: -- Academic Term --

Code: Code Name: Name Due date for result update: dd/mm/yyyy Topic Coverage Grace Days: Topic Coverage Grace Days

Topic Coverage Grace Date: dd/mm/yyyy Add

Semester Details

Start Date	End Date	Semester No	Academic Term	Code	Name	Due date for result update	Topic Coverage Grace Days	Topic Coverage Grace Date	Action
14-06-2019	01-12-2019	1	Semester	ODD	ODD				☒ ☐
02-12-2019	01-06-2020	2	Semester	EVEN	EVEN				☒ ☐

Generate Student Day Attendance Save Changes Delete Cancel

5. Regulation Creation

- Find out already added Regulation details

Navigation

Master -> Regulation -> you will find the Regulation details which is already added

- Find out already added Regulation details

Navigation

Master -> Regulation -> you will find the Regulation details which is already added -> click add Regulation



Add / Update Regulation detail

Code: Description:

Effective from: Effective until:

☒ Autonomous regulation
☐ Follow grade system
☐ Active

Years:

Degree Program: Academic Term: Year Code: No. of Semesters:

Degree Program	Academic Term	Year Code	No. Of Semesters	Semesters	Action
BA - English Literature	Semester	1	2	1,2	☒
BA - English Literature	Semester	2	2	3,4	☒
BBA - Business Administration	Semester	1	2	1,2	☒
BBA - Business Administration	Semester	2	2	3,4	☒
BBA - Business Administration	Semester	3	2	5,6	☒
BBA-CA - Business Administration with CA	Semester	1	2	1,2	☒
BBA-CA - Business Administration with CA	Semester	2	2	3,4	☒
BBA-CA - Business Administration with CA	Semester	3	2	5,6	☒

6. Batch Creation

- Find out already added Batch Details

Navigation

Master -> Batch -> Select institution -> Select Program -> you will find the batch details already added for selected program

- Edit Batch Details for Add class , Assign Tutor, add working hour, student class allocation

Navigation

Master -> Batch -> Select institution -> Select Program -> you will find the batch details already added for selected program -> Action -> Edit -> Modify the information Add class, Assign Tutor, add working hour, student class allocation -> save semester => update



c. Add Batch Details

Navigation

Master -> Batch -> Select institution -> Select Program -> Click + Add New -> Provide the details and click save

7. Room Creation

a. Find out already added Room Details

Navigation

Master -> Room -> you will find the room details already added

Code	Name	Floor	Seminar Hall	Building Name	Actions
A1	A1 (Engineering Works)	Ground Floor	N	Block - A	 
A2	A2 (Office)	Ground Floor	N	Block - A	 
A3	A3 (Admission)	Ground Floor	N	Block - A	 
A4	A4 (Alumni Association/MIS/IQAC)	Ground Floor	N	Block - A	 
A5	A5 (Visitors Room)	Ground Floor	N	Block - A	 
A6	A6 (IT Section/PA Room)	Ground Floor	N	Block - A	 
A7	A7 (Computer Lab1)	Ground Floor	N	Block - A	 
A8	A8 (Computer Lab2)	Ground Floor	N	Block - A	 
A9	A9 (Computer Lab3)	Ground Floor	N	Block - A	 
A10	A10 (Computer Lab4)	Ground Floor	N	Block - A	 
A11	A11 (Computer Lab5)	Ground Floor	N	Block - A	 
A101	A101 (NCC)	First Floor	N	Block - A	 
A102	A102 (COE Store Room)	First Floor	N	Block - A	 
A103	A103 (Phy Lab)	First Floor	N	Block - A	 
A104	A104 (Phy Lab)	-	N	Block - A	 

Showing 1 to 15 of 155 entries

Previous 1 2 3 4 5 6 7 8 9 10 Next

b. Add Room details

Navigation

Master -> Room -> click + Add New

Room detail

Code

Code

Name

Name

Floor

Floor

Building

-- Building --

Display Name

Display Name

Is Seminar Hall

☒

Allowed bookings

Allowed Bookings

Department

-- Choose Department --

Staff

-- Choose Staff --

Reservation days

Reservation days

Occupancies

Layout:

-- Layout --

Type:

-- Occupancy Type --

No. of Occupancy:

No. of Occupancy

Features

Feature

-- Feature --

Total

Total

Add

Clear

Add

Clear

Room Occupancies

No Room Occupancies Configured Yet.

Room Features

No Room Features Configured Yet.

Save Changes

Reset

Cancel

c. Edit Room details

Navigation

Master -> Room -> you will find the room details already added -> Click edit -> Modify the details -> save

Room detail

Code: A1 Name: A1 (Engineering Works) Floor: Ground Floor Building: Block - A

Display Name: ☒ Is Seminar Hall Allowed bookings: Department: -- Choose Depa -- Staff: -- Choose Staff --

Reservation days:

Occupancies

Layout: -- Layout -- Type: -- Occupancy Type -- No. of Occupancy: Features: -- Feature -- Total:

Room Occupancies
No Room Occupancies Configured Yet.

Room Features
No Room Features Configured Yet.

Room Layouts

* Institution: Sri Ramakrishna College of Arts and Science

* Code: 30 * Name: 30

* No. of rows: 5 * No. of columns: 3

* No. of seats per column: 2 Total no. of seats: 30

Row no.	No. of columns	1	2	3	Total seats
1	3				6
2	3				6
3	3				6
4	3				6
5	3				6

Code	Name	No. of rows	No. of columns	Total no. of seats	Action
100	100	5	30	150	☐ ☐
120	120	5	20	100	☐ ☐
Semester	Semester	4	3	30	☐ ☐
30	30	5	3	30	☐ ☐
LAB	LAB	5	10	50	☐ ☐
ENDSEM	ENDSEM	4	3	30	☐ ☐
Common	Common	4	9	36	☐ ☐

8. Student Staff Grievance



a. Grievance Type configuration

Navigation

Master -> Grievance Types -> you will find the Grievance type already added -> Click + Add New -> Provide the details -> save

Grievance Type				+Add New
#	Category Code	Category Description	Action	
1	COE	COE	 	

b. Grievance Type Modification

Navigation

Master -> Grievance Types -> you will find the Grievance type already added -> Click edit -> modify the details -> save

Grievance Type

Category

Category Code

Category Description

COE

COE

Active

Sub Category

#	Sub Category Code	Sub Category Description	Active	
1	Exam Application	Exam Application	☒	
2	Result	Result	☒	
3	General	General	☒	

Add New

Save

Cancel

c. Add Grievance

Navigation

Master -> manage Complaints -> You will find the complaint details already added with complaint status -> if you wants to add a new complaint click + Add new

Complaints List							Add New
#	Complaint Id	Grievance Category Desc	Complaint Subject	Complaint Done by	Status	Reason	Action

Complaint Cell

*Select Grievance Category

COE

*Sub Category

-- select sub category --

Exam Application

Result

General

*Subject

enter the subject

*Description

enter complaint description

Submit

Cancel

d. Update Grievance status

Navigation

Master -> Complaint status -> You will find the complaint details already added with complaint status -> provide the details search -> update the status

Complaints Status

From date

01/01/2019

To date

15/01/2020

Search Status

-- All --

-- All --

Pending

Completed

Cancel

Rejected

Assigned

Inprogress

Search

Save

Complaints Request Deatils

Id	Date	Subject	Category	Status	Reason

9. Seminar Hall Booking

a. Hall Booking

Navigation

CMS Application User Manual | (CMS)

Academic -> Seminar hall booking -> select the date -> Provide the information -> saves

month week day February 2020 today < >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22

Book Hall!

Seminar Hall Booking

* Department: Information Technology

* Event Code: code

* Event Name: name

* Start Date & Time: dd/MM/yyyy hh:mm a

* End Date & Time: dd/MM/yyyy hh:mm a

Audience Strength: Enter audience strength

* Hall: -- Choose hall --

Session:

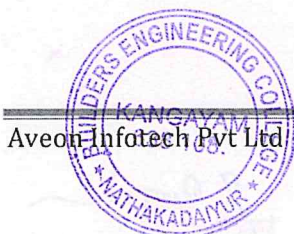
Remarks: remarks

Save Clear Cancel

b. Hall Booking Approval

Navigation

Academic -> Seminar hall booking Approval -> select the date -> search -> click approve or reject -> saves



Seminar Hall Booking Approval Search

Show New Request

From date

To date

Search

Seminar Hall Booking Request

There is no pending seminarhallBookingList for approval. Come back after sometimes.

10. Holiday Creation

a. Holiday Creation

Navigation

Mater -> Holiday -> select Institution -> Click on holiday name -> provide the holiday details -> saves

Holiday

Add New Holiday

Institution

Sri Ramakrishna College of Arts and Science

Generate

Holiday

Code	Name	Effective Date	Effective Through Date	Actions
EH(ALL)	Emergency Holiday(ALL)	01 Apr 2016	-	  
EH(S)	Emergency Holiday(Student)	01 Apr 2016	-	  
FH(ALL)	Festival Holiday (ALL)	01 Apr 2016	-	  
FH(S)	Festival Holiday (Student)	01 Apr 2016	-	  
Saturday	Saturday	01 Apr 2016	-	  




PRINCIPAL
BUILDERS ENGINEERING COLLEGE
 Nathakadaiyur, Kangayam-638 108.
 Tirupur Dt., Tamilnadu, India

Code	Name	Effective Date	Effective Through Date	Actions
EH(ALL)	Emergency Holiday(ALL)	01 Apr 2016	-	  
EH(S)	Emergency Holiday(Student)	01 Apr 2016	-	  
FH(ALL)	Festival Holiday (ALL)	01 Apr 2016	-	  
FH(S)	Festival Holiday (Student)	01 Apr 2016	-	  
Saturday	Saturday	01 Apr 2016	-	  

Holiday Detail(s)

S.No	* Description	* Start Date	* End Date	Actions
	Description	dd/mm/yyyy	dd/mm/yyyy	
1	Strick	18 Sep 2016	18 Sep 2016	  
2	SANDH	24 Sep 2016	24 Sep 2016	  
3	CM DEMISE	08 Dec 2016	08 Dec 2016	  
4	Jellikattu	20 Jan 2017	21 Jan 2017	  
5	KALANGAR DEMISE	08 Aug 2016	08 Aug 2016	  
6	VAIPAYEE DEMISE	17 Aug 2016	17 Aug 2016	  
7	FLOOD	09 Aug 2019	09 Aug 2019	  
8	TNPSC Exam	10 Aug 2019	10 Aug 2019	  
9	Management Trustee Demise	27 Aug 2019	27 Aug 2019	  
10	Heavy Rain	21 Oct 2019	21 Oct 2019	  

Generate

Holiday Exception - Strick

S.No	* Employee Type	Actions
	-- Choose Employee Type --	
	NON-TEACHING TEACHING Teaching Assistant Temp Non Teaching Visting	  

Close

01 Apr 2016

11. Student staff Thoughts

a. Student Staff Thought Creation

Navigation

Mater -> Student Staff Thought -> select Institution -> Click + Add new -> provide your details -> saves

CMS Application User Manual | (CMS)

Student Staff Thoughts + Add New

From Date

07/02/2020

To Date

14/02/2020

Search

Complaint Details

No records found

Student Staff Thoughts

Staff Code / RollNo

TE002

Name

VIJAYAKUMAR V

Department

COE

Feedback

From Date

dd/mm/yyyy

To Date

dd/mm/yyyy

Review Date

dd/mm/yyyy

Remarks

Save

Cancel

12. Staff Management

a. Already Added Staff details & edit Staff Information

Navigation

Human Resource -> Staff Management -> select Institution -> Select Department -> you will find the staff details already added in select department



CMS Application User Manual | (CMS)

HUMAN RESOURCE / STAFF MANAGEMENT / MATHEMATICS(A)

STAFF MANAGEMENT



MUTHUMANI N (TE022)

Staff Type : TEACHING Date Of Birth : 24-Aug-1977 Date Of Joining : 10-Jan-2008 ☎ 9865041889 📠 8248347078

Employee Code : 022 Gender : Female Marital Status : Married 📧 muthumani@srcas.ac.in

Staff Role : HEAD OF DEPA... Designation : PROFESSOR &... Blood Group : O Positive

Contact Identity Work Profile Professional Profile Library Books Rented Publication/Achievements/Membership Academic Profile

Academic Profile Details

Time Table

Subjects Handled

Syllabus & Lesson Plan

Internal Result

External Result

Feedback

ADMINISTRATION MASTER ADMISSION ACADEMIC ASSET HOSTEL DASHBOARD CANTEN ***

Update Staff Profile / SRCAS / Computer Applications

Staff Code * TA101

Staff Type * TA-Teaching Assistant

Staff Role * Faculty - Faculty

Salutation *

First Name * KOMAGAL YALLINI

Last Name * S K

Designation *

Date of Joining * 16-09-2018

Gender * Female

Date of Birth * 26-06-1988

Employee Code * 101

Pay Type * Full Time

Email Id Email Id

Mobile Number * 9600397497

Emergency Mob. Number *

Marital Status

Blood Group * A1 Positive

Update Close

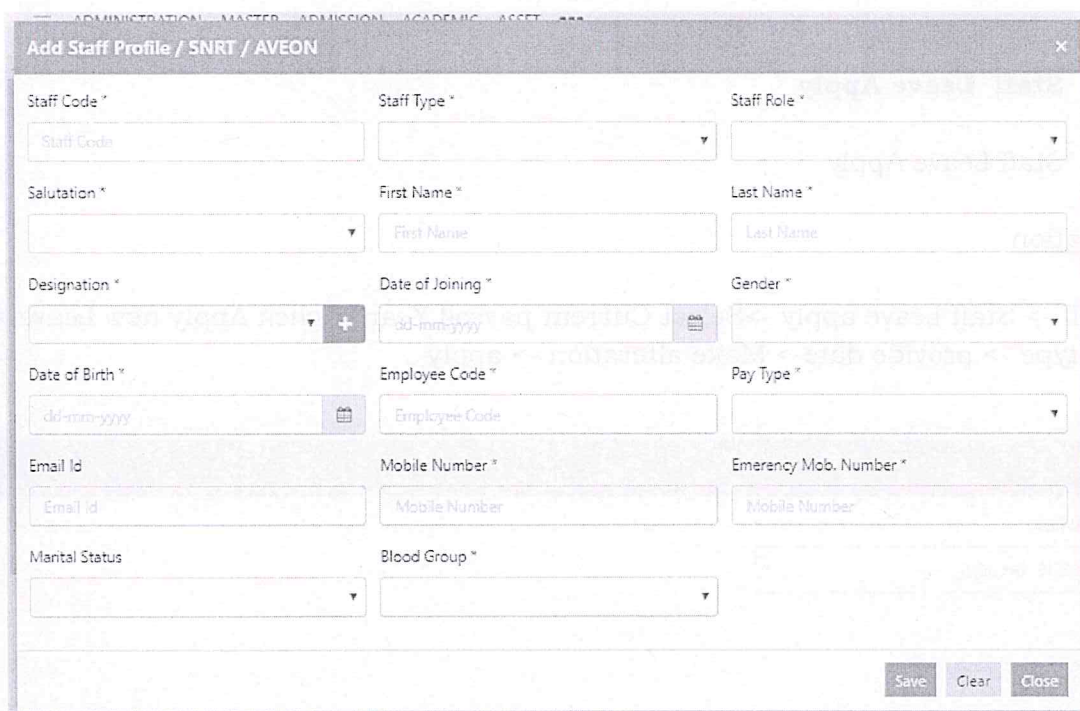


S. Gopal
PRINCIPAL
BUILDERS ENGINEERING COLLEGE
 Nathakadaiyur, Kangayam-638 108.
 Tirupur Dt., Tamilnadu, India.

b. Add New Staff Details

Navigation

Human Resource -> Staff Management -> select Institution -> Select Department ->  -> Provide the staff information -> Click save



Add Staff Profile / SNRT / AVEON

Staff Code *	Staff Type *	Staff Role *
Salutation *	First Name *	Last Name *
Designation *	Date of Joining *	Gender *
Date of Birth *	Employee Code *	Pay Type *
Email Id	Mobile Number *	Emergency Mob. Number *
Marital Status	Blood Group *	

13. Staff Complete Profile

Navigation

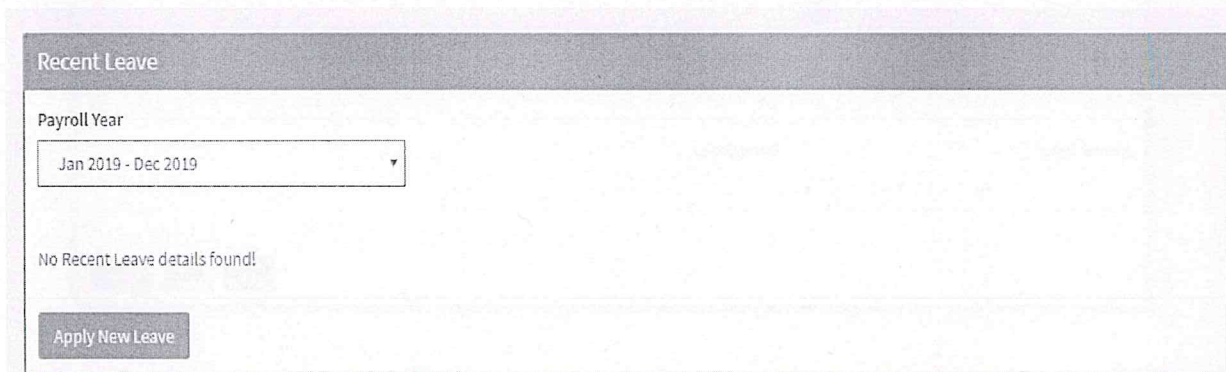
Silver light Payroll -> Transaction -> Select Institution -> Select Department -> select Staff -> you will find the staff General Information, Academic Details like timetable, subject handling details, Syllabus, results, attendance in/out details, daily attendance details, Leave & Permission details, Salary details, Certificate details etc.,

14. Staff Leave Apply

a. Staff Leave Apply

Navigation

Payroll -> Staff Leave apply -> Select Current payroll Year -> click Apply new Leave -> select leave type -> provide date -> Make alteration -> apply



Recent Leave

Payroll Year

Jan 2019 - Dec 2019

No Recent Leave details found!

Apply New Leave

Leave Apply

Date: Feb 13, 2020

Type of Leave

-- Choose Leave Type --

Half day

Session

-- Select --

Leave from date

dd/mm/yyyy

Leave to date

dd/mm/yyyy

Reason for leave

Enter Reason

Leave Type	Max Days	Approved Days	Pending Approval Days	Leave Taken	Available Days
Casual Leave	12	0	0	0	12
Comp Off	0	0	0	0	0
Earned Leave	3	0	0	0	3
On Duty	10	0	0	0	10
Vacation leave (O)	0	0	0	0	0
Special OD	20	0	0	0	20
Vacation Leave (E)	0	0	0	0	0

15 Staff Leave Approval

b. Staff Leave Approval

Navigation

Payroll -> Staff Leave Approval -> you will find out the list of applied leave by staff -> select the staff leave -> click Approve



(11) Leave requests								
S.No	Staff	Department	Requested on	Leave detail	Place Of Duty	Reason	Status	Actions
1	DEEPA C	Information Technology	Sep 19, 2018	Comp Off (Sep 20, 2018) 1 day		to visit my sibling mother-in-law	PENDING	Actions
2	DEEPA C	Information Technology	Sep 19, 2018	Casual Leave (Sep 19, 2018) Half Day - After Noon		to visit my sibling mother-in-law	PENDING	Actions
3	DEEPA C	Information Technology	Oct 03, 2018	Casual Leave (Sep 19, 2018) Half Day - After Noon		visit my sibling mother-in-law	PENDING	Actions
4	DEEPA C	Information Technology	Oct 03, 2018	Comp Off (Oct 04, 2018) 1 day		to visit my sibling mother	PENDING	Actions
5	VIDHYA B	Information Technology	Jul 31, 2019	Casual Leave (Jun 14, 2019) 1 day			PENDING	Actions
6	SASIREKHA D	Information Technology	Jul 24, 2018	On Duty (Jul 24, 2018 to Jul 25, 2018) 2 days		PDP on "Introduction to PHP Programming" at sankara college, cbe	PENDING	Actions
7	SASIREKHA D	Information Technology	Aug 23, 2018	On Duty (Aug 20, 2018) 1 day		Industrial visit with I. Eee IT students to KGFSL for workshop on cloud cod	PENDING	Actions
8	SASIREKHA D	Information Technology	Sep 03, 2018	Casual Leave (Aug 31, 2018) Half Day - After Noon		Qualification approvals	PENDING	Actions
9	SASIREKHA D	Information Technology	Oct 16, 2018	Comp Off (Oct 13, 2018) Half Day - Fore Noon		sick	PENDING	Actions
10	SASIREKHA D	Information Technology	Oct 27, 2018	On Duty (Oct 26, 2018 to Oct 27, 2018) 2 days		Principal association conference @ BU	PENDING	Actions
11	Niyaz Hussain A M J	Information Technology	Mar 11, 2019	On Duty (Mar 12, 2019) 1 day		BU Exam	PENDING	Actions

15. Staff Permission Apply

a. Staff Permission Apply

Navigation

Payroll -> Staff Leave apply -> click New-> provide date-> Select Permission type -> Make alteration -> apply

16. Staff Permission Approval

a. Staff Permission Approval

Navigation

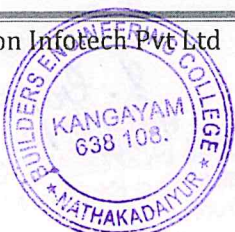
Payroll -> Staff Permission Approval -> you will find out the list of applied permission by staff
-> select the staff permission -> click Approve

17. Candidate Enquiry

a. Enquiry Adding

Navigation

Admission -> Candidate Enquiry -> you will find out the list of already enquired student list -
>add -> Provide the candidate information -> Save



S. Gopal
PRINCIPAL
BUILDERS ENGINEERING COLLEGE
Nathakadaiyur, Kangayam-638 108.
Tirupur Dt., Tamilnadu, India.

Candidate Enquiry

Basic Details

Application No *

Application No

First Name *

First Name

Last Name *

Last Name

Gender *

Date of Birth *

dd-mm-yyyy

Blood Group

Mother Tongue

Nationality *

Religion

Community *

Caste

Start typing caste

Sub Caste

Sub Caste

Mobile Number

Mobile Number

Email-Id

Email ID

Parent Details

Type	First Name	Last Name	Mobile Number	Action
Father	First Name	Last Name	Mobile Number	
Mother	First Name		Mobile Number	

Address Details

Address 1

Address1

Address 2

Address1

City

Start typing city

Pin Code

Pin code

District

Start typing district

Qualification Details

Course Type	Education Type	Board	Medium	Register No	Mark	Action
SSLC / Equivalent						
HSC +1 / Equivalent						
HSC +2 / Equivalent						

Course Preference Details

Admission Type

Admission Category *

First Graduate?

Reference Type *

Hosteller

Route

Start typing Route path

Scholarship Category

Remarks

Remarks

Shift	Course Category	Course / Program	Action
Atleast add one course / program			

Follow Ups

Add Payment

Save

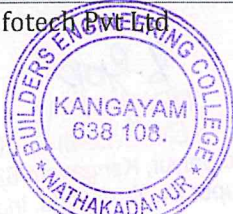
Clear

Close

b. Candidate follow up

Navigation

Admission -> Candidate Enquiry -> you will find out the list of already enquired student list -
 > Edit the candidate list -> click follow ups -> provide the details -> save



S. Gopal
 PRINCIPAL
 BUILDERS ENGINEERING COLLEGE
 Nathakadaiyur, Kangayam-638 108.
 Tirupur Dt, Tamil Nadu

Enquiry Details

Date of Enquiry *

Mode of Enquiry *

Description

Next Enquiry Date & Time :

c. Candidate Payment

Navigation

Admission -> Candidate Enquiry -> you will find out the list of already enquired student list -> Edit the candidate list-> click Add payment -> provide the details -> save

Payment Information

Payment Date *

Payment Method *

Bank

Cheque / DD Date *

Cheque / DD Number *

Advance Fee Type *

Amount *

Receipt Details

Receipt No.	Date	Amount	Print
SNR/CAD/19-20/2839	14, Feb 2020	10000	Print

d. Candidate to Student Conversation

Navigation

CMS Application User Manual | (CMS)

Admission -> Candidate Enquiry -> you will find out the list of already enquired student list -> in action convert student -> select the details -> convert the student

App No. Candidate Name Year Mobile No. Admission Category ☐ IsAdmitted? Search Add

App No. Candidate Name 2020 Mobile Number

Search results 20.

Enquiry Date	App No.	Name	12th Reg No.	12th Mark	Parent Mobile	Candidate Mobile	Attended By	Advance	Return Amount	Remark	Actions
13-02-2020	0244	VIGNESH B			9843579310	7305524328	GUNA SEELA PRABHU K	10000	-		Actions
13-02-2020	0232	ASHWIN G			9789255249	6379103019	GUNA SEELA PRABHU K	10000	-		Convert Student Advance Refund Download Application Edit Add Enquiry
13-02-2020	0229	SRIKANNAN R			9952547077	-	GUNA SEELA PRABHU K	10000	-		
13-02-2020	0136	DINESH GK			9994523532	-	GUNA SEELA PRABHU K	10000	-		
12-02-2020	0226	RAMA S			9003335791	-	GUNA SEELA PRABHU K	10000	-	SRMHS STUDENT	Actions
12-02-2020	0185	AJITHKUMAR S			8903264073	8838362439	GUNA SEELA PRABHU K	10000	-		Actions

19 Student Management

a. Student details modification

Navigation

Admission -> Student Management -> Select institution -> Degree Program -> Batch -> you will find out the list of already added student list -> in action -> View -> Modify the details -> Save

ADMISSION / STUDENT MANAGEMENT / BBA (CA) 2017-2020

STUDENT ENTRY

Roll No.* 17102001	Reg No. 17102001		Admission Category* Management Quota	Admission Type* Regular	Financial Category* Self	
First Name* ABDURAHMAN	Last Name* S		Boarding* Day Scholar	Boarding Start Date 18-05-2017		
Gender* Male	Date of Birth* 10-09-1999		Marital Status [Dropdown]	Application No. 01590	Admission Date 14-05-2017	Admission No. [Dropdown]
Mobile No.* 9751701920	Blood Group [Dropdown]		Email Id.* 17102001@trccav.ac.in	Join Date 08-05-2017	Referral Type -- Select --	Referral [Dropdown]
Father First Name SAMUDEEN	Last Name S A	Occupation MUTTON STALL	Mother Tongue [Dropdown]	Mother's Annual Income Annual Income	Second Language Tamil	
Annual Income Annual Income	Mother Name SAMISATHI	Parent Mobile No. 9843399936	Nationality [Dropdown]			
Religion Muslim	Community* BC	Caste LAMBANI	☒ First Graduate Student ☐ Parent Ex-Service Man ☐ Physically Challenged Person ☐ AICTE-Fee-Waiver ☐ Free-Seat ☐ Scholarship Applicable ☐ Minority Group ☐ Andaman & Nicobar Native ☐ Free-Seat-Agreement			
			Save Cancel			

b. Student Disciplinary Actions

Navigation

Admission -> Student Disciplinary Actions -> Select institution -> Program -> you will find out the list of already added student list -> + Add New -> select batch -> student -> Action type details -> save

c. Student Certificate request configuration

Navigation

Admission -> Certificate approval Configuration -> Select institution -> select certificate type -> select approval staff details -> saves

Certificate Requests Approval

There is no pending requests for approval. Come back after sometimes.

Issue Date

11/02/2020

Remark

remark

Approve

Reject

Cancel

d.Student complete details

Navigation

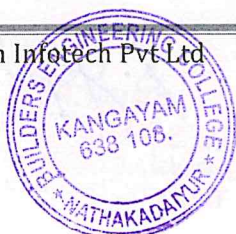
Admission -> Student complete detail ->Select institution -> select program -> select batch-> Choose student -> now you can view students general information, Admission details, Address details, Certificate details, attendance details, CIA/CE mark details, Library book taken details, fees details etc.,



CMS Application User Manual | (CMS)

General Admission Address Certificate Attendance Mark Library Online Exam Conduct Fees Scholarship										
Overall Attendance Subject Wise Class Period Wise Cumulative Attendance				Semester 1 2 3 4 5 6						
#	Subject Code	Subject Name	Total Hrs	Present Hrs	Absent Hrs	OD Hrs	Present %	Absent %	OD %	
1	17A03	Arabic-III	-	-	-	-	-	-	-	
2	17AT01	Advanced Tamil I	-	-	-	-	-	-	-	
3	17BAE301	Poetry II	65	58	9	-	88.15	13.85	-	
4	17BAE302	Fiction II	75	65	11	-	85.33	14.47	-	
5	17BAE303	Allied - III : Literary Forms and Terms	50	41	9	-	82.00	18.00	-	
6	17BAE304	Skill Based Course - I : Multi-Skill Development	53	45	8	-	84.91	15.09	-	
7	17BAEJ03	Job Oriented Course - III : Online Certificate	-	-	-	-	-	-	-	
8	17BCT01	Basic Tamil I	-	-	-	-	-	-	-	
9	17CPE03	Personality Aptitude and Career Enhancement-III	-	-	-	-	-	-	-	
10	17E03	English - III	77	65	12	-	84.42	15.58	-	
11	17F03	French-III	75	65	10	-	83.33	16.67	-	
12	17H03	Hindi-III	-	-	-	-	-	-	-	
13	17M03	Malayalam-III	-	-	-	-	-	-	-	
14	17T03	Tamil-III	-	-	-	-	-	-	-	
15	L/S/T/A/C/GS	Library / Seminar / Tutorial / Activity / Counselling / Career Guidance	25	23	2	-	92.00	8.00	-	
Summary										
Class Advisor: MARYVELANGANNI-M										
Total Hrs: 511			Present Hrs: 428		Absent Hrs: 83		OD Hrs: -			
			Present %: 83.76		Absent %: 16.24		OD %: -			

General	Admission	Address	Certificate	Attendance	Mark	Library	Online Exam	Conduct	Fees	Scholarship
Internal Result			Class/Cycle Test		Semester Result		Semester 1 2 3 4 5 6			
Semester - 1										
#	Subject Code	Subject Name	Internal Mark	External Mark	Grade	Grade Point	Status			
1	17BAE101	Prose - I	21	43	A	5.9	Pass			
2	17BAE102	Fiction I	21	42	A	5.9	Pass			
3	17BAE103	Social History Po England	18	33	C	4.9	Pass			
4	17E01	English I	24	58	D+	5.9	Pass			
5	17L1	Library	-	-	-	-	-			
6	17S/A/G	Seminar / Activity / Guest Lecture	-	-	-	-	-			
7	17E901	Environmental Studies	60	-	A	5.9	Pass			
8	17F01	French - I	12	54	A	5.9	Pass			
9	17CPE01	Personality Aptitude and Career Enhancement-I	-	74	A+	7.4	Pass			
10	17BAEJC1	Job Oriented Course - I : Graphic Designing	-	-	-	-	-			



CMS Application User Manual (CMS)

General	Admission	Address	Certificate	Attendance	Mark	Library	Online Exam	Conduct	Fees	Scholarship
Internal Result		Class/Cycle Test		Semester Result		Semester 1 2 3 4 5 6				
I&II Year CIA 1										
#	Subject Code	Subject Name	Min Mark	Max Mark	Obtained Mark	First Mark	Status			
1	17F01	French - I	10	30	9	23	Fail			
2	17E01	English I	10	30	18	28	Pass			
3	17BAE101	Prose - I	10	30	20	25	Pass			
4	17BAE102	Fiction I	10	30	23	26	Pass			
5	17BAE103	Social History Po England	10	30	13	23	Pass			
Model Exam (I Year)										
#	Subject Code	Subject Name	Min Mark	Max Mark	Obtained Mark	First Mark	Status			
1	17F01	French - I	20	50	28	43	Pass			
2	17E01	English I	20	50	33	42	Pass			
3	17BAE101	Prose - I	20	50	25	39	Pass			
4	17BAE102	Fiction I	20	50	33	40	Pass			
5	17BAE103	Social History Po England	20	50	23	43	Pass			
6	17ES01	Environmental Studies	20	50	40	53	Pass			

General	Admission	Address	Certificate	Attendance	Mark	Library	Online Exam	Conduct	Fees	Scholarship
#	Acc. no.	Book title	Issued date	Exp. return date	Fine Amount	Returned date	No. Of Renewal	Status		
1	18847	COMMUNICATION SKILLS A MULTI SKILL COURSE	13/07/2018	28/07/2018	-	-	-	Issued		
2	37441	TEST OF THE COURSEVILLERS	08/08/2018	21/08/2018	-	08/10/2018	-	Returned		
3	35750	ANGELS AND DEMONS	08/10/2018	21/10/2018	-	-	-	Issued		

e.Student late Register

Navigation

Admission -> Student late Slip -> Search student by Roll number/register number or name -> provide date and time-> reason

CMS Application User Manual (CMS)

ACADEMIC / ADD SUBJECT

Add Subjects

Subject Department* :

Add Subject

Code*

Name*

Subject Type*

Subject Classification*

Subject Category*

Abbreviation

From Date*

To Date

Mark Definition*

Topic Coverage*

Lesson Plan Approval Dept*

Subject Part*

Board

Mark Definition Details:

Min Mark:	Internal Min Mark:	External Min Mark:
Max Mark:	Internal Max Mark:	External Max Mark:

Add Regulation Subject

Credit Point*

Sort Order*

Classification*

Elective Group

From Date*

To Date

Academic Term

☐ Is FastTrack Course

Aim

Objective

of Period*

LPeriod

TPeriod

PPeriod

Period / Week

Save Back



20. Subject Details adding

- a. Import Subject Entry.
- b. Import Syllabus Entry.
- c. Import Regulation Entry

Navigation

Academic -> Import Regulation subject -> Select institution -> Regulation -> select the excel file -> click next

- d. Single Subject Entry

Navigation

Academic -> Add subject -> select department -> provide subject details, unit details, subject staff details -> click save

- e. Subject Approval sending to COE Approval

Navigation

Academic -> Course summary -> academic Year -> provide semester -> department -> programme -> search -> go to action on list -> click course details -> verify the subject details -> approve / reject

- f. Subject Adding from Tutor login

Navigation

Academic -> Course summary -> academic Year -> provide semester -> department -> programme -> search -> go to action on list -> click course details -> Add the subject details -> submit the subject for COE Approval



g. Open Elective Subject Creation

Navigation

Academic -> Open elective -> Add course -> provide the subject details, staff details -> save

Manage Teaching Staff(s) and Students for Investment Literacy

Section A + ⚙

Teaching Staff(s) [1] Add Teaching Staff Add Students

#	Staff	Role	Total Periods	Date	Actions
1	NOVINA STEFFY J	Main Staff	44	13/06/2019 to 22/11/2019	Edit Delete

Students [34]

#	Roll No	Student Name	Action
1	17101013	BOKUL S	Change Sections
2	17101023	LURDHURAJA S	Change Sections
3	17101027	MOHAMED RAMIZA	Change Sections
4	17101040	REETHIKA R	Change Sections
5	17102001	ABDULRAHMAN S	Change Sections
6	17102006	ASHOKKUMAR M	Change Sections
7	17102027	MALARAVAN D	Change Sections
8	17102031	MOHAMMED HUSSAIN M	Change Sections
9	17102034	MUSTAFA OSMAN AHMED OA	Change Sections
10	17102050	SIVA CHANDRAN R	Change Sections
11	17103009	DHARSHINI J	Change Sections
12	17103023	LEELASHRI J	Change Sections
13	17103035	PRADEEPA S	Change Sections

h. Choice based Credit system Creation

Navigation

Academic -> CBCS -> Add course -> provide the subject details, staff details -> save

CMS Application User Manual | (CMS)

Choice Based Credit System

Add Course

BCom-CA (Total Courses: 2, Total Students: 211)						
#	Course Code	Course Name	Credits	Semester	Joined	Actions
1	16COA503	Company Law	4		101	Action
2	17COA302	Financial Management	3		110	Manage Teaching Staffs
Computer Science (Total Courses: 3, Total Students: 323)						
1	17ITC05	Computer Networks			110	Edit
2	16CSC03	Java Programming	4		109	Delete
3	16CSC04	Java Programming Lab	4		109	

Home / Academic / CBCS / Jun 2019-Jun 2020 - ODD

Choice Based Credit System

Add Course

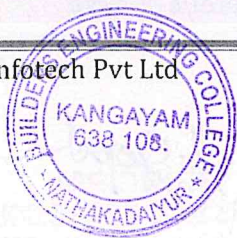
BCom-CA (Total Courses: 1, Total Students: 119)						
#	Course Code	Course Name	Credits	Semester	Joined	Actions
1	17COA003	Strategic Management	4	5	110	Action
Computer Science (Total Courses: 6, Total Students: 658)						
1	17CSC11	Python Programming	3	5	104	Action
2	17CSC10	Python Programming Lab	2	5	104	Action
3	18ITC08	RDBMS	3	3	118	Action
4	18ITC05	RDBMS	3	3	109	Action
5	18ITC04	RDBMS Lab	2	3	109	Action
6	18ITC04	RDBMS Lab	2	3	117	Action

- Open elective subject selection form Student login
- Choice based Credit system subject selection from student login

OPEN ELECTIVE / CBCS

OE Subject CBCS Subject

Open elective subjects records not found.



21. Time table Creation

Navigation

Academic -> Time Table -> Select institution -> Academic Year -> Semester -> Choose the class
-> Config the timetable -> Generate the time table

22. Subject card / LMS

Navigation

Academic -> Subject card -> you will find out the subject details which you are handling current semester -> go to action -> you can do lesson plan, mark student attendance, create assignment and allocation to student, internal mark entry, conducting online exam, conducting stay back and special classes, study material upload, conducting feedback & OBE mapping

- a. Subject card
- b. LMS Menu
- c. Lesson plan creation
- d. material upload

Lesson Plan Period(s) Details

Topic / Sub Topic: Introductory Concepts: How to develop a program

Teaching Method: [Choose]
 Teaching Aid: [Choose]
 Reference No: [Reference No]
 Resource Type: [Resource Type]

Expected on

Save Changes Close

e. lesson plan approval

f. Student attendance Search

Search Attendance

Duration

Current week
 Current week
 Last 7 days
 Previous week
 Current month
 Previous month
 Other range

Search Clear Close

ACADEMIC / SUBJECTS / PROGRAMMING IN C WITH LAB / ATTENDANCE

SEARCH RESULTS

Search Attendance Post Attendance

#	Date	Period	Day	Details	Division Batch	Attendance Status	Topic Coverage Status
1	11 Feb 2020	I	Day Order 5	Programming in C with Lab - I B SC IT	-	Not Posted	Not Posted
2	12 Feb 2020	V	Day Order 6	Programming in C with Lab - I B SC IT	-	Not Posted	Not Posted
3	13 Feb 2020	I	Day Order 1	Programming in C with Lab - I B SC IT	-	Not Posted	Not Posted
4	13 Feb 2020	II	Day Order 1	Programming in C with Lab - I B SC IT	-	Not Posted	Not Posted
5	13 Feb 2020	III	Day Order 1	Programming in C with Lab - I B SC IT	-	Not Posted	Not Posted

Post Attendance

NON CLASS LIST

Not Posted List Load All List

No record found.

g. student Attendance Posting

Manage Teaching Staff(s) and Students for Python Programming

Section A Section B + -

Teaching Staff(s) [1] Add Teaching Staff Add Students

#	Staff	Role	Total Periods	Date	Actions
1	MUKUNTHAN B	Main Staff	45	13/06/2019 to 22/11/2019	Edit Delete

Students [44]

#	Roll No	Student Name	Action
1	17106004	ARUN V	Change Sections
2	17106005	ASHOK VANJ I R	Change Sections
3	17106007	BRINDHA P	Change Sections
4	17106009	DEEPIKA S	Change Sections
5	17106010	DINAKAR S	Change Sections
6	17106013	GAYATHRI S	Change Sections
7	17106016	GOWTHAM R	Change Sections
8	17106017	HARIKRISHNAN M	Change Sections
9	17106023	JOSHUVABEENRAJ M	Change Sections
10	17106024	KAMALESH J	Change Sections
11	17106025	KARTHIKEYAN S	Change Sections
12	17106028	MANIMEGALAI D	Change Sections
13	17106029	MOHAMED RIYAZ A	Change Sections



h. student Attendance cancel

i. Assignment Creation

STRATEGIZATION MASTER ADMISSION ACADEMIC HOSTEL DASHBOARD HUMAN RESOURCE ***

Add Assignment

Title *

Description

Min. Mark Max. Mark *

Assignment Date Due Date *

☐ Assign Rubrics ☐ Select All Students

Save Close

STRATEGIZATION MASTER ADMISSION ACADEMIC HOSTEL DASHBOARD HUMAN RESOURCE ***

Add Assignment Add / Update Rubrics

Title *

Description

Min. Mark Max. Mark *

Assignment Date Due Date *

☒ Assign Rubrics ☐ Select All Students

Save Close

Rubrics *

Max Point *

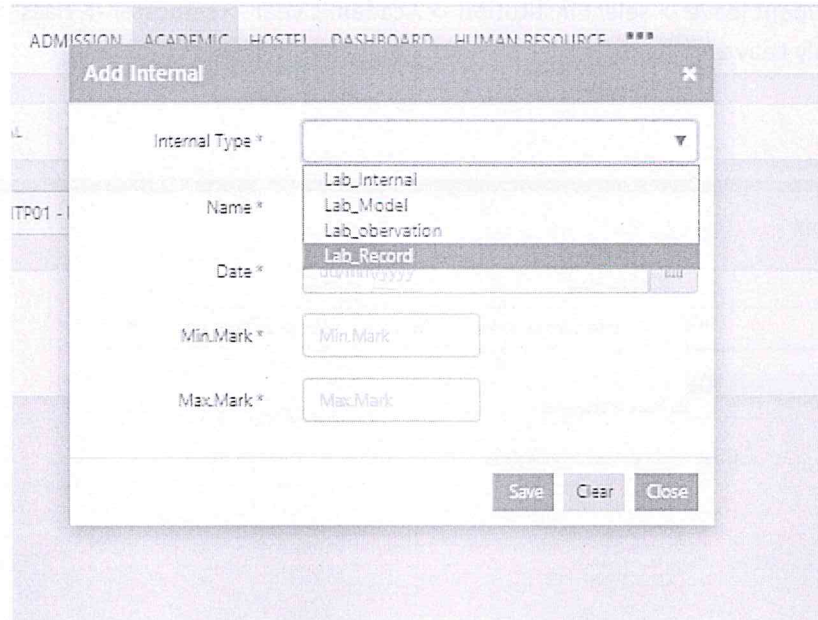
Add

No records found.

Close

j. Stay back and Special Class Creation

k. Internal Creation



23.Staff Change

Navigation

Academic ->Staff Change ->Class wise /Staff wise /Exam – Class Arrangement can done

24.Student Leave Apply

Navigation

Academic -> student leave -> select institution -> Academic year -> semester -> class -> select leave type -> select student -> Apply Leave

Leave Apply

Leave Type

On Duty

Leave

On Duty

Medical Leave

From Date

13/02/2020 01:00 PM

To Date

13/02/2020 03:25 PM

Reason

Leave Reason

Session: ☐ Hourly ☒ Full Day ☐ AfterNoon ☐ ForeNoon

Search Students

Search students by RollNbr / RegNbr / Name

Student(s)

Reg No.	Roll No.	Name
19107001	19107001	ADITHYA S
19107002	19107002	AHMADH THARIK AJEEJ
19107003	19107003	AISHWARYA SANJAYKUMAR PISE
19107004	19107004	AJAY K
19107005	19107005	ANFRED ANTONY
19107006	19107006	ARAVIND KUMAR R

Apply Leave

Clear

Cancel

25. Circular

Navigation

Academic -> Circular -> select institution -> Provide the circular details -> choose the Department -> etc -> save.

- Create a circular
- Circular list & upload the files for the circular

Circular Details

*From Date

01/02/2020

*To Date

13/02/2020

View

Circular No.	Circular Date	Display From	Display To	Title	Description	Upload	Actions
Pr-01	05-02-2020	05-02-2020	05-02-2020	Test	Test		
1..	04-02-2020	04-02-2020	04-02-2020	TEST	TEST		
1.	04-02-2020	03-02-2020	03-02-2020	C	CIRCULAR		

Cancel

26. Event

Navigation

Academic -> Event -> select institution -> Provide the event details -> make Class arrangement -> save

- Event Creation

CMS Application User Manual (CMS)

Event Details
* Code:
* Description:
* Type:
Venue:
* From Date:
* To Date:
* Display Start Date:
* Display End Date:
Review:
Registration Last Date:
* Inside Institution: ☐
* Mandatory: ☐
* Inside Campus: ☐
Email:

Batch Details
Batch Year:
All Batches:
Selected Batches:
All Batch:
Selected Batch:

Contact Details
* Staff:
Student:
* Contact No.:
Email:
Add / Update: Clear:
Staff: Student Contact No. Email Id Actions
Save: Cancel:



B. Class Arrangement

Institution Event Approval

Status

Approved

No event approval list.

27.Tutor Ward System

Navigation

Academic -> Student Tutor -> Tutor View -> + add Tutor => select department => choose staff => provide Date => save

a. Add Tutor

Wards View

Tutor View

Show All Tutors

+Add Tutor

Computer Applications (1)					
#	Tutor	Ward Count	Max # of Students	Date Period	Actions
1	SUMATHIV	23	30	01 Jun, 2015	Actions

b. Add Ward

c. Change Tutor or Ward

Bulk Arrangement

* Tutor:

SUMATHI V

* From Date:

13/02/2020

Selected Students

#	Photo	Roll No.	Student Name
1		19118001	ACHAYA R
2		19118002	AISWARYA K
3		19118003	AJITH KUMAR K
4		19118004	AKILA D
5		19118005	AKSHAY KRISHNA G
6		19118007	ARRTHI JENET A
7		19118008	BALA PRAVIN RAJ C M
8		19118009	BOOBALAN M
9		19118010	DEEPIKA D
10		19118011	DEEPIKA D

Bulk Arrangement

Close

28.OBE (Out Come based Education)

Navigation

Academic ->Outcome Mapping -> select institution -> Regulation -> Degree Program->

Navigation

Academic ->Outcome Mapping -> select institution -> Regulation -> Degree Program-> subject

29.polling

Navigation

Academic ->polling -> Config polling -> Save

Polling

* Polling Code

MANAVAR MANDRAM 2018-2019

* Start Date

23/07/2018 12:00 AM

* End Date

24/07/2018 09:00 AM

* Max Nomination limit

100

* Max Vote Limit for User

1

* Poll Description

MANAVAR MANDRAM 2018-2019

Save

Clear

Close

Polling Position List [Poll Description:-(MANAVAR MANDRAM 2018-2019)]								+ Add New
#	Code	Name	Description	Nominee Lists	Eligible Voters	Start Date	End Date	Actions
1	CHAIRMAN	CHAIRMAN	MANAVAR MANDRAM ELECTION 2018-19 - CHAIRMAN	Nominee List	Eligible Voters	23/07/2018 01:50 PM	24/07/2018 09:00 AM	 
2	VICE CHAIRMAN	VICE CHAIRMAN	MANAVAR MANDRAM ELECTION 2018-19 - VICE CHAIRMAN	Nominee List	Eligible Voters	23/07/2018 01:50 PM	24/07/2018 09:00 AM	 
3	SECRETARY	SECRETARY	MANAVAR MANDRAM ELECTION 2018-19 - SECRETARY	Nominee List	Eligible Voters	23/07/2018 03:00 PM	24/07/2018 09:00 AM	 
4	JOINT SECRETARY	JOINT SECRETARY	MANAVAR MANDRAM ELECTION 2018-19 - JOINT SECRETARY	Nominee List	Eligible Voters	23/07/2018 03:00 PM	24/07/2018 09:00 AM	 
Close								

30.Student Login

a. Complaint Register

CMS

Master

Admission

Academic

Hostel

Library

Feedback

Fee

Attend Online Exam

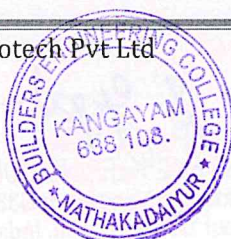
Profile

Abhinav T

Complaints List

+ Add New

#	Complaint Id	Grievance Category Desc	Complaint Subject	Complaint Done by	Status	Reason	Action
1							



S. Gopal
PRINCIPAL
BUILDERS ENGINEERING COLLEGE
 Nathakadaiyur, Kangayam-638 108.
 Tirupur Dt., Tamilnadu, India

b. Profile Edit

General



Insert Image Here

First Name ABHINAVA	Last Name T	* Author Id 2376 0934 4754	* Date of Birth 07/04/2000
Religion Hindu	Community BC	Caste ABAMUDAYAR	Nationality Indian
Father Name THIVAKARAN J.K (Late)	Father's Age 45	Father's Occupation Father's Occupation	Father's Annual Income Father's Annual Income
Mother Name MANI MEENAKSHI	Mother's Age 35	Mother Occupation BUSINESS	Mother Annual Income 120000
Mother Tongue Tamil	Place Of Birth Tirupur	Passport No. Passport No.	Passport Issued Place Passport Issued Place
Visa No. Visa No.	Visa Issued Place Visa Issued Place	Visa Issued Date dd/MM/yyyy	Visa Expiry Date dd/MM/yyyy
Language Subject Tamil	☐ Physically Challenged	☐ Andaman & Nicobar Native	☐ Visually Challenged
		☐ Parent Ex Service Man	

c. Poll Voting

CMS Master Admission Academic Hostel Library Feedback Fee Attend Online Exam Profile Abhinava T

Currently there are no active Polling(s) available / You have voted for all Position(s).

d. View Circular

CMS Master Admission Academic Hostel Library Feedback Fee Attend Online Exam Profile Abhinava T

Circular student/circular/details

Active Circular Past Circular

Circular

Information! No circular details available.

e. Assignment upload

CMS Application User Manual (CMS)

CMS Master Admission Academic Hostel Library Feedback Fee Attend Online Exam Profile Abhinaya T

Assignment

Manage Assignments Here

Upload View Marks

No record found.

f. View Event

CMS Master Admission Academic Hostel Library Feedback Fee Attend Online Exam Profile Abhinaya T

Events

Student event details

Name	Location	From	To	Contact Person	Phone	Email ID	Description	Attachment
CIA-1 HRM		Feb 15, 2020	Feb 15, 2020					

g. View Exam timetable

CMS Master Admission Academic Hostel Library Feedback Fee Attend Online Exam Profile Abhinaya T

Internal Exam Details

Internal Exam Time Table 13-Feb-2020

Exams Dt	Start Time	End Time	Subject Code	Subject Desc
10/02/2020	9:00 AM	12:00 PM	17COA803	Digital Marketing
11/02/2020	9:00 AM	12:00 PM	17COAC04	Management Accounting
13/02/2020	9:00 AM	12:00 PM	17COAE02	Human Resource Management
14/02/2020			17COAC05	Research Methodology

h. Leave apply

CMS Master Admission Academic Hostel Library Feedback Fee Attend Online Exam Profile Abhinaya T

Leave Apply

Leave Apply

*From Date: dd/MM/yyyy To Date: dd/MM/yyyy *Leave Type: --Leave Type-- Is Halfday? Is Hourly?

*Session: -- Choose Session -- Reason: Reason

Apply Clear Cancel

i. Hostel Request application

CMS Application User Manual | (CMS)

CMS Master Admission Academic Hostel Library Feedback Fee Attend Online Exam Profile Abhinaya T

General profile - Step 1 of 4

Roll Number 17104001	* First Name ABHINAYA	* Last Name T	PLF Number PLF Number
Your Mobile No 9791268100	* Email Id 17104001@bpc.ac.in	Date Of Birth 07/04/2000	Gender Female
Blood Group B Positive	Religion Hindu	Community SC	Nationality Indian
Land Line No 9791268100	* Father Name THIRABARAJA (date)	* Mother Name MAANI MEDALAIT	
* Parent/Guardian Mobile No 9894158297	Parent/Guardian Occupation Occupation	Annual Income Annual Income	
Aadhar No. 0376 0984 4754	Pan No. pan1100		

Photo
Click on the image to Change

Search

j. Library book taken history

CMS Master Admission Academic Hostel Library Feedback Fee Attend Online Exam Profile Abhinaya T

Student Circulation History Preview Home Student Library status

Library Status (3)

#	Acc. no.	Book title	Issued date	Exp. return date	Fine amt(Rs.)	Returned date	Renewal date	No. of Renewal	Status
1	38855	BUSINESS MATHEMATICS AND STATISTICS	Dec 08, 2017	Mar 18, 2018		Mar 14, 2018	Mar 01, 2018	5	Returned
2	30000	BUSINESS LAW	Jun 20, 2018	Dec 01, 2018		Dec 05, 2018	Nov 17, 2018	7	Returned
3	37495	BUSINESS MANAGEMENT	Apr 05, 2019	Apr 23, 2019		May 07, 2019		0	Returned

k. Feedback providing

CMS Master Admission Academic Hostel Library Feedback Fee Attend Online Exam Profile Abhinaya T

Feedback Details

No Details Found.

l. Fees Details view

CMS [Home](#) [Admission](#) [Academic](#) [Hostel](#) [Library](#) [Feedback](#) [Fee](#) [Attend Online Exam](#) [Profile](#) [Abhinav T](#)

Fees [Student Fee Details](#)

Applied Fee Details

Semester	Total Fee Amount	Total Paid Amount	Balance Amount
Semester-1	26690	26690	0
Semester-2	26690	26690	0
Semester-3	38090	38090	0
Semester-4	26710	26710	0
Semester-5	29425	29425	0
Semester-6	24300	24300	0

Fee Payment Details

Payment List

#	Receipt No.	Payment Date	Payment source	Payment Amount (₹)	Advance Amount (₹)
1	SNR/201717901	24/04/2017	Self	3000	0
2	SNR/201717905	13/05/2017	Self	14500	0
3	SNR/201720104	15/10/2017	Self	1100	0
4	SNR/201720901	20/12/2017	Self	14500	0
5	SNR/201724447	07/03/2018	Self	2100	0
6	SNR/201810242	01/07/2018	Self	16700	0
7	SNR/201820061	01/08/2018	Self	10000	0
8	SNR/201820048	09/09/2018	Self	1010	0
9	SNR/201830334	17/11/2018	Self	13100	0
10	SNR/201812105	13/03/2019	Self	1010	0

m. Attend online exam

Online Examination

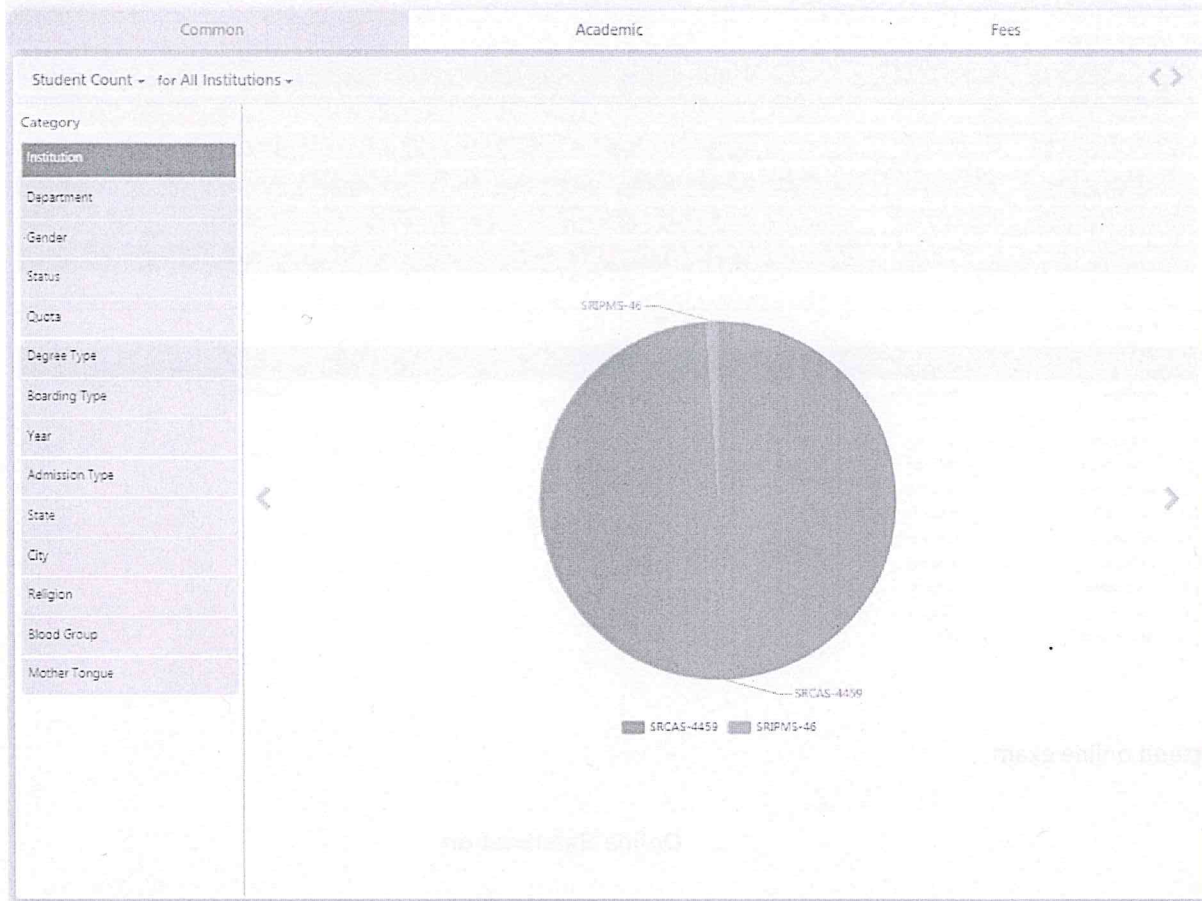
Login

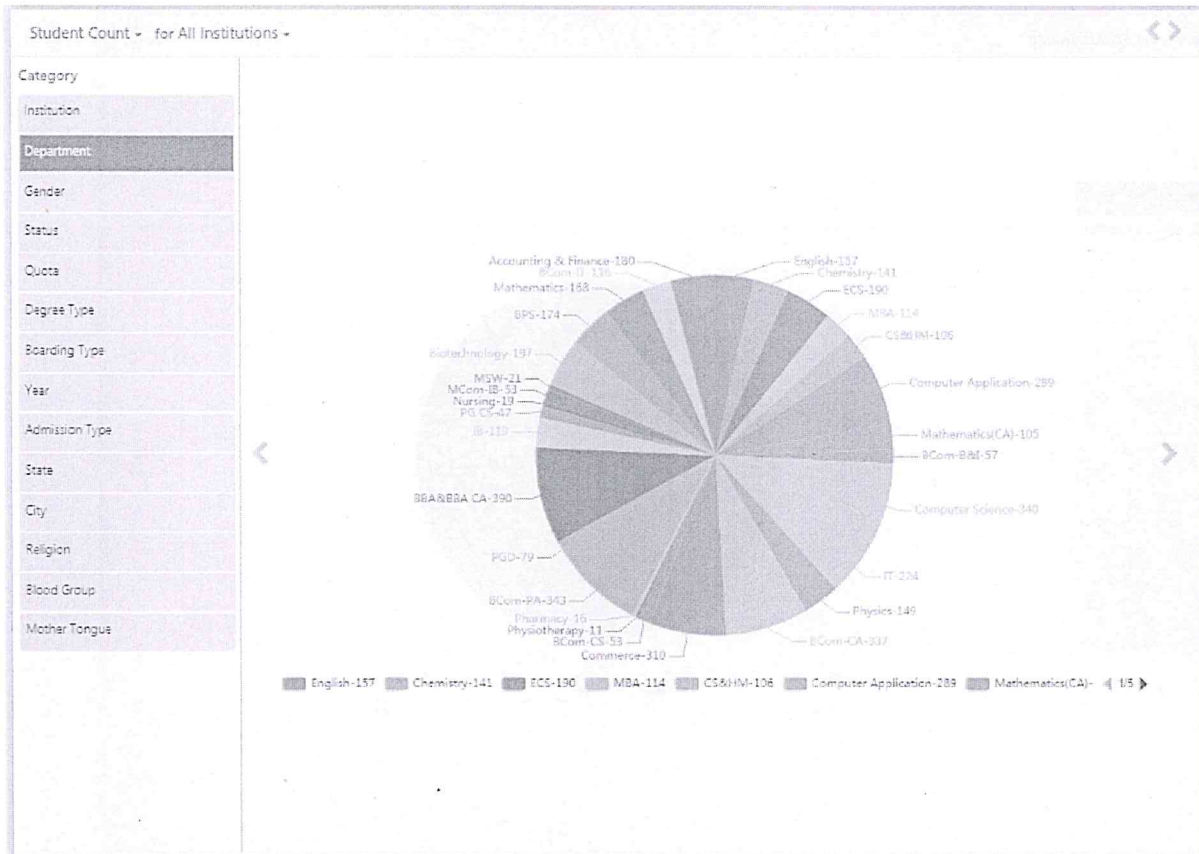
User name

Password

Passcode

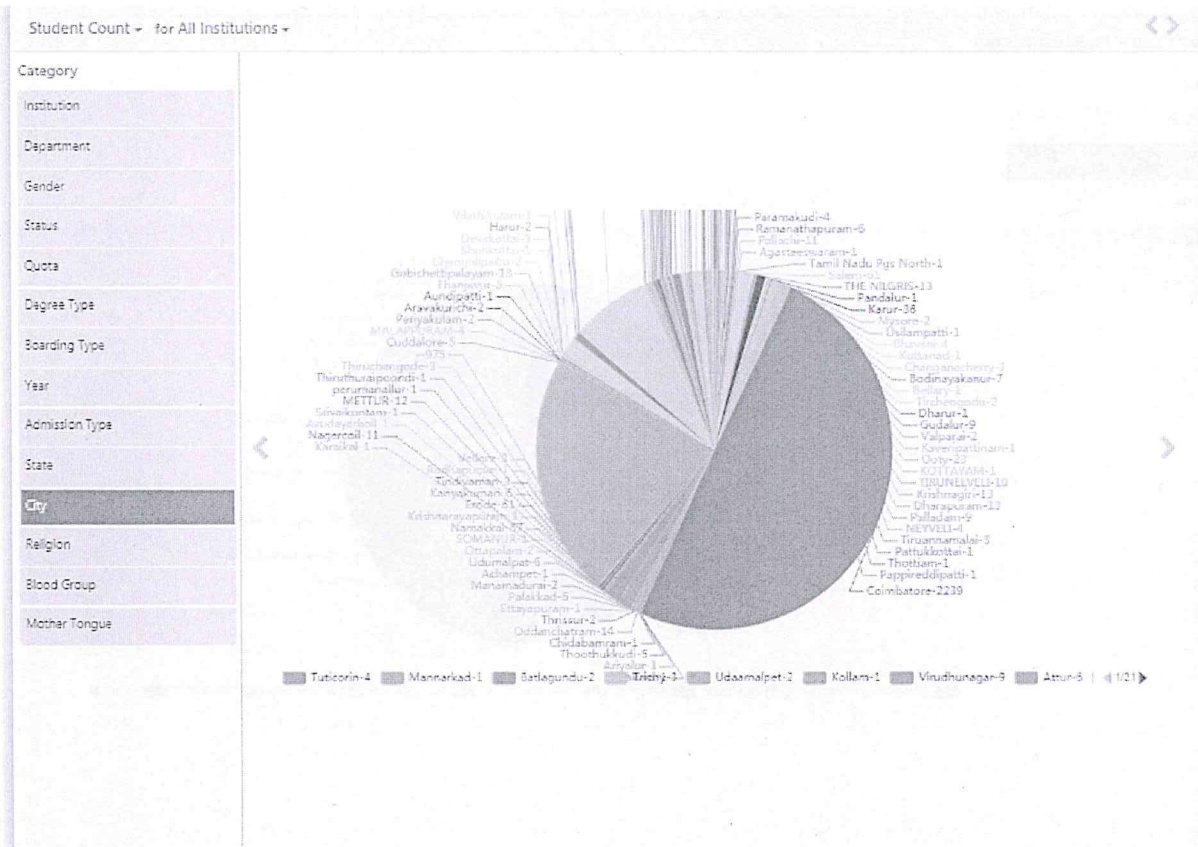
31. Dashboard

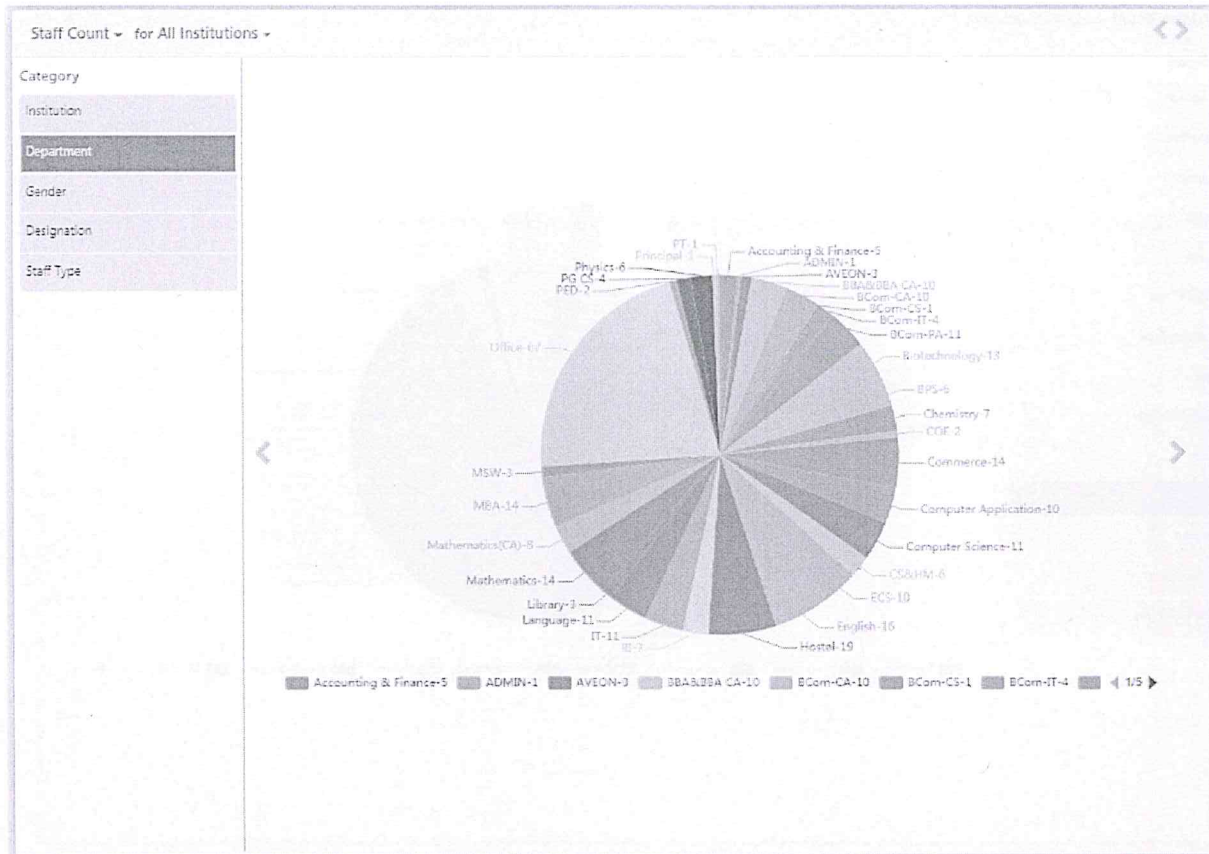




S. Gopal
PRINCIPAL
BUILDERS ENGINEERING COLLEGE
 Nathakadaiyur, Kangayam-638 108.
 Tirupur Dt., Tamilnadu, India







32.Fee Module:

Candidate Advance Receipt:

- The Advance Amount paid by the Student as Candidate can be added in Candidate Advance Form.
- Navigation: Fee Collection -> Transaction -> Candidate Advance Receipt -> New Receipt.

Advance Payment

* Payment date: 04/04/2022 15 * Deposit type: Self

* Payment mode: Cash Institution: BUILDERS ENGINEERING COL Asset A/c: CASH

*Cheque no: *Cheque date: <dd/MM/yyyy> 15

Bank name: Remark:

Fee details:

Course	Fee type	Fee Amount (Rs)	Balance Amount (Rs)

Fee type: Amount (Rs): Add

Fee type	Liability ledger	Amount (Rs)

* Total amount (Rs): Save Clear

- New Receipt can be added with Payment different Payment Methods like Cash,Cheque ,DD ...
- If Payment Method is selected as Cheque Cheque No and Date fields will be enabled and Data could be added.

CMS Application User Manual | (CMS)

Advance Payment

* Payment date : 04/04/2022

* Deposit type : Self

* Payment mode : Cheque Institution : BUILDERS ENGINEERING COL * Asset A/c :

* Cheque no. : * Cheque date : <dd/MM/yyyy>

Bank name : +

Remark :

Fee details :

Course	Fee type	Fee Amount (Rs)	Balance Amount (Rs)

Fee type : Amount (Rs) : Add

Fee type	Liability ledger	Amount (Rs)

* Total amount (Rs) :

Save Clear

- When Payment Type is selected as DD the DD no and DD date fields will be enabled and the details could be added.

Advance Payment

* Payment date : 04/04/2022

* Deposit type : Self

* Payment mode : Demand Draft Institution : BUILDERS ENGINEERING COL * Asset A/c : IOB

* DD no. : * DD date : <dd/MM/yyyy>

Bank name : +

Remark :

Fee details :

Course	Fee type	Fee Amount (Rs)	Balance Amount (Rs)

Fee type : Amount (Rs) : Add

Fee type	Liability ledger	Amount (Rs)

* Total amount (Rs) :

Save Clear

CMS Application User Manual (CMS)

- Once the Receipt details are and Saved the Receipt will be displayed.'

Institution : BUILDERS ENGINEERING COL Academic year : Jun 2021-May 2022 Available advance : 5,000.00 New receipt Return

* Enquiry no. : BEC221 -> ELANGO M

Receipt details :

Receipt no.	Date	Deposit type	Payment mode	Remarks	Payment Amount (Rs.)	Deposit Amount (Rs.)
FOECADV245	15/06/2021	Self	Cash	ADMISSION FEES (200		5,000.00

Return details :

Total Received Amount (Rs) : 5,000.00

Date	Payment mode	Cheque/DD no.	Bank name	Remarks	Amount (Rs.)
------	--------------	---------------	-----------	---------	--------------

Converted to student advance :

Total Return Amount (Rs) : 0.00

Receipt no.	Date	Remarks	Amount (Rs.)
-------------	------	---------	--------------

Total converted amount (Rs) : 0.00

Clear

- The Receipt could be viewed and Print.

CMS Application User Manual (CMS)

Print fee receipt



BUILDERS ENGINEERING COLLEGE
(ISO CERTIFIED & ACCREDITED BY NBA)
Erode Road, Nathakadaiyur, Kangayam, Tiruppur, Tamil Nadu - 638 108
Phone : 4258241545, Fax : + 91-421-2334453
Email : info@builderscollege.edu.in Website : http://builderscollege.edu.in

FEES RECEIPT

Name : ELANGO M Date : 15/06/2021 R. No. : FOECADV245

Roll No. BEC231 Application no : FOE_202123 Course : BE - MECHANICAL ENGINEERING Semester :

Particulars	Amount (Rs.)
Admission Fees	5,000.00
Rupees Five Thousand Only	Total (Rs.) : 5,000.00
Payment mode :	
Bank :	

Student Advance Receipt:

- The amount paid by the Student as Candidate will be moved to Student Advance
- In other Case if Payment made by the Student is excess than the Demand the excess remaining Amount will be moved to Student Advance.

Navigation: Fee Collection -> Transaction -> Student Advance Receipt -> New Receipt.



CMS Application User Manual (CMS)

Advance Payment

* Payment date: 04/04/2022 15 * Deposit type: Self

* Payment mode: Cash Institution: BUILDERS ENGINEERING COL Asset A/c: CASH

* Cheque no.: * Cheque date: <dd/MM/yyyy> 15

Bank name: Remark:

Fee details:

Fee type: Amount (Rs): Add

Fee type	Liability ledger	Amount (Rs)

* Total amount (Rs): Save Clear

- New Receipt can be added with Payment different Payment Methods like Cash,Cheque ,DD ...
- If Payment Method is selected as Cheque Cheque No and Date fields will be enabled and Data could be added.

Advance Payment

* Payment date: 04/04/2022 15 * Deposit type: Self

* Payment mode: Cheque Institution: BUILDERS ENGINEERING COL Asset A/c:

* Cheque no.: * Cheque date: <dd/MM/yyyy> 15

Bank name: Remark:

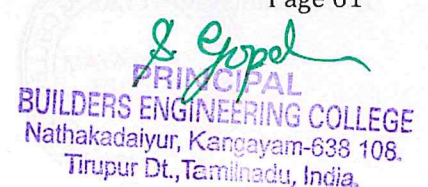
Fee details:

Course	Fee type	Fee Amount (Rs)	Balance Amount (Rs)

Fee type: Amount (Rs): Add

Fee type	Liability ledger	Amount (Rs)

* Total amount (Rs): Save Clear



- When Payment Type is selected as DD the DD no and DD date fields will be enabled and the details could be added.

Advance Payment

* Payment date : 04/04/2022 15

* Deposit type : Self

* Payment mode : Demand Draft

Institution : BUILDERS ENGINEERING COL

Asset A/c : IOB

* DD no. :

* DD date : <dd/MM/yyyy> 15

Bank name :

Remark :

Fee details :

Course	Fee type	Fee Amount (Rs)	Balance Amount (Rs)

Fee type :

Amount (Rs) :

Add

Fee type	Liability ledger	Amount (Rs)

* Total amount (Rs) :

Save Clear

- Once the Receipt details are and Saved the Receipt will be displayed .

CMS Application User Manual (CMS)

Student Advance Receipt

Institution : BUILDERS ENGINEERING COLLEGE Available advance : 0.00 New receipt Return

* Roll no. : 13CIV068 Name : DHARMARAJ A.B Batch : CIVIL2013-17

Receipt details :

Receipt no.	Date	Deposit type	Payment mode	Remarks	Payment Amount (Rs.)	Deposit Amount (Rs.)
	29/06/2013	Candidate Advan	Cash	IMECH ADV.T.F.		99,000.00

Return details :

Total received amount (Rs) : 99,000.00

Date	Payment mode	Cheque/DD no.	Bank name	Remarks	Amount (Rs.)
------	--------------	---------------	-----------	---------	--------------

Payment made from advance :

Total return amount (Rs) : 0.00

Receipt no.	Date	Remarks	Amount (Rs.)
FOE4053,BOOK1581	15/08/2013		99,000.00

Activ
Go to :

- The Receipt could be viewed and Print.

Print fee receipt

 **BUILDERS ENGINEERING COLLEGE**
(ISO CERTIFIED & ACCREDITED BY NBA)
Erode Road, Nathakadaiyur, Kangayam, Tiruppur, Tamil Nadu - 638 108
Phone : 4258241545, Fax : + 91-421-2334453
Email : info@builderscollege.edu.in Website : http://builderscollege.edu.in

FEES RECEIPT

Name : DHARMARAJ A.B Date : 29/06/2013 R. No. :
Roll No. 13CIV068 Course : CIVIL2013-17 Semester :
Particulars Amount (Rs.)
TUITION FEES 99,000.00
Rupees Ninety Nine Thousand Only Total (Rs.) : 99,000.00
Payment mode :
Bank :



S. Gopal
PRINCIPAL
BUILDERS ENGINEERING COLLEGE
Nathakadaiyur, Kangayam-638 108.
Tirupur Dt., Tamilnadu, India.

Student Fee Receipt:

- In Student Fee Receipt Form the pending Fee details can be viewed and the Payment could also be done.

Student Fee Receipt

Institution: BUILDERS ENGINEERING COLLEGE | Last receipts | Edit fee details | Semester fee details | Fee Apply | Bus Fee | Hostel Fee

Total dues (Rs.): 1,50,000.00 Paid (Rs.): 75,000.00 Balance (Rs.): 75,000.00 Excess: 10,000.00

*Roll no: 21CSE002 | Name: ABINAYA J | Batch: BE - CSE 2021-2025

Contact no: | Status: Active | Boarding type: Day Scholar | Community: | Caste: |

*Payment source: Self | *Payment method: Cash | *Payment date: 04/04/2022

*Ledger: CASH | Payment from advance | Payment to advance

*Pay amt (Rs.): 0 | Add Payment | Fee name: | Amount: |

Pay?	Year	Academic year	Sem.	Fee name	Fee amt (Rs.)	Con. amt (Rs.)	Received amt (Rs.)	Pay amt (Rs.)	Balance amt (Rs.)
☒	1	Jun 2021-May 202	1	TUITION FEES - :	50,000.00	0.00	0.00	0.00	50,000.00
☒	1	Jun 2021-May 202	1	BEC - TUITION FE	50,000.00	0.00	25,000.00	0.00	25,000.00

Received amt (Rs.): | To advance amt (Rs.): | Payment amt (Rs.): | Balance amt (Rs.):

Remarks: |

Save | Clear

- New Receipt can be added with Payment different Payment Methods like Cash, Cheque, DD ...
- If Payment Method is selected as Cheque Cheque No and Date fields will be enabled and Data could be added.

CMS Application User Manual (CMS)

Student Fee Receipt

Institution: BUILDERS ENGINEERING COLLEGE | Last receipts | Edit fee details | Semester fee details | Fee Apply | Bus Fee | Hostel Fee

Total dues (Rs.): 1,50,000.00 Paid (Rs.): 75,000.00 Balance (Rs.): 75,000.00 Excess : 10,000.00

*Roll no.: 21CSE002 | Name: ABINAYA J | Batch: BE - CSE 2021-2025

Contact no.: | Status: Active | Boarding type: Day Scholar | Community: | Caste: |

*Payment source: Self | *Payment method: Cheque | *Payment date: 04/04/2022

*Ledger: | Payment from advance | Payment to advance

*Bank name: | *Cheque no.: | *Cheque date: <dd/MM/yyyy>

*Pay amt (Rs.): 0 | Add Payment | Fee name: | Amount: |

Pay?	Year	Academic year	Sem.	Fee name	Fee amt (Rs.)	Con. amt (Rs.)	Received amt (Rs.)	Pay amt (Rs.)	Balance amt (Rs.)
☒	1	Jun 2021-May 202	1	TUITION FEES -	50,000.00	0.00	0.00	0.00	50,000.00
☒	1	Jun 2021-May 202	1	BEC - TUITION FE	50,000.00	0.00	25,000.00	0.00	25,000.00

Received amt (Rs.): | To advance amt (Rs.): | Payment amt (Rs.): | Balance amt (Rs.):

Remarks: |

Save | Clear

Student Fee Receipt

Institution: BUILDERS ENGINEERING COLLEGE | Last receipts | Edit fee details | Semester fee details | Fee Apply | Bus Fee | Hostel Fee

Total dues (Rs.): 1,50,000.00 Paid (Rs.): 75,000.00 Balance (Rs.): 75,000.00 Excess : 10,000.00

*Roll no.: 21CSE002 | Name: ABINAYA J | Batch: BE - CSE 2021-2025

Contact no.: | Status: Active | Boarding type: Day Scholar | Community: | Caste: |

*Payment source: Self | *Payment method: Demand Draft | *Payment date: 04/04/2022

*Ledger: IOB | Payment from advance | Payment to advance

*Bank name: | *DD no.: | *DD date: <dd/MM/yyyy>

*Pay amt (Rs.): 0 | Add Payment | Fee name: | Amount: |

Pay?	Year	Academic year	Sem.	Fee name	Fee amt (Rs.)	Con. amt (Rs.)	Received amt (Rs.)	Pay amt (Rs.)	Balance amt (Rs.)
☒	1	Jun 2021-May 202	1	TUITION FEES -	50,000.00	0.00	0.00	0.00	50,000.00
☒	1	Jun 2021-May 202	1	BEC - TUITION FE	50,000.00	0.00	25,000.00	0.00	25,000.00

Received amt (Rs.): | To advance amt (Rs.): | Payment amt (Rs.): | Balance amt (Rs.):

Remarks: |

Save | Clear



S. Gopal
PRINCIPAL
BUILDERS ENGINEERING COLLEGE
 Nathakadaiyur, Kangayam-638 108.
 Tirupur District, Tamil Nadu, India

CMS Application User Manual | (CMS)

- **Last Receipt ->** The previous Receipt details for the Students can be viewed and can be Print.

Print fee receipt



BUILDERS ENGINEERING COLLEGE
(ISO CERTIFIED & ACCREDITED BY NBA)
Erode Road, Nathakadaiyur,, Kangayam,, Tiruppur, Tamil Nadu - 638 108
Phone : 4258241545, Fax : + 91-421-2334453
Email : info@builderscollege.edu.in Website : http://builderscollege.edu.in

FEES RECEIPT

Name : ABINAYA J	Date : 29/10/2021	R. No. : F0E407
Roll No. 21CSE002	Course : BE - CSE 2021-2025	Semester :1

Particulars	Amount (Rs.)
BEC - TUTION FEES (GN) - 2021	25,000.00

Rupees Twenty Five Thousand Only	Total (Rs.) :	25,000.00
Payment mode : Cash		

Signature of the Authority

- **Student Fee Apply ->**In Student Fee Apply form extra Fees like ID Fine could be applied for the Student.



CMS Application User Manual (CMS)

Student Fee Apply

Semester : 2 Apply date : 04/04/2022 15

Fee type : BEC - OTHER MISC. FEES Fee description : Amount (Rs) : Add

Select?	Name	Description	Payment amt (Rs)
---------	------	-------------	------------------

Apply Clear

- **Edit Fee Detail** -> In Edit Fee Detail the Fee applied for the Student can be Edited
The Applied fee will be Edited in case of Concessions. When the Student receive Concession in Fees.

Student Fee - Edit

Institution : BUILDERS ENGINEERING COL Roll no. : 21CSE002 Student : ABINAYA J Batch : BE - CSE 2021-2025

Quota : Management Quota Boarding type : Day Scholar Status : Active Bus stop :

Student Fee Details Boarding Details

Fee status : All

Year	Sem	Fee category	Fee desc	Fee status	Date	Paid amt (Rs.)	Amount (Rs.)	Concession amt (Rs.)	Billed?
FeeStatus: Charge (2 items)									
1	1	Tuition Fee	TUITION FEES - 2021	Charge	01/09/2021		50,000.00		
1	1	BEC - TUITION FEES (	BEC - TUITION FEES (G Charge		01/09/2021	25,000.00	50,000.00		
FeeStatus: Billed (2 items)									
1	1	BEC - ROOM AND ES	BEC - ROOM AND EST Billed		01/09/2021	20,000.00	20,000.00		Y
1	1	BEC - MESS FEES	BEC - MESS FEES - 10; Billed		01/09/2021	30,000.00	30,000.00		Y

Total balance fee (Rs.) : 75,000.00 Total fee paid (Rs.) : 75,000.00 Total deposit balance amount (Rs.) : 10,000.00 Last Receipt Fee Apply

Save Clear



S. Gopal
PRINCIPAL
BUILDERS ENGINEERING COLLEGE
Nathakadaiyur, Kangayam-638 108.
Tirupur Dt., Tamilnadu.

CMS Application User Manual (CMS)

Student Fee - Edit

Institution : BUILDERS ENGINEERING COL Roll no. : 21CSE002 Student : ABINAYA J Batch : BE - CSE 2021-2025

Quota : Management Quota Boarding type : Day Scholar Status : Active Bus stop :

Student Fee Details Boarding Details

Fee status :

Year	Sem	Fee
1	1	Tution
1	1	BEC
1	1	BEC
1	1	BEC

Concession Fee Confirmation

Concession amount (Rs.) :

Concession given by :

Concession Reason :

OK Cancel Upload

Total balance fee (Rs.) : 75,000.00 Total fee paid (Rs.) : 75,000.00 Total deposit balance amount (Rs.) : 10,000.00

Last Receipt Fee Apply

Save Clear

- In Boarding Details pop up the Boarding Details of the Student can be changed .
- Once Boarding Type is changed the The Fee can be applied automatically.

Student Fee - Edit

Institution : BUILDERS ENGINEERING COL Roll no. : 21CSE002 Student : ABINAYA J Batch : BE - CSE 2021-2025

Quota : Management Quota Boarding type : Day Scholar Status : Active Bus stop :

Student Fee Details Boarding Details

Boarding type	Hostel	Room	Start date	End date
Day Scholar			01/06/2021	

Boarding type :

* Hostel :

Start date : 04/04/2022

Applied Fees

Year	Semester	Fee type	Fee desc	Fee status	Paid amount (Rs.)	Amount (Rs.)	Billed?

Save Clear

33. ADMISSIONMODULE:

1. Candidate Enquiry:

a) Candidate Search

Navigation:

Admission -> Enquiry -> Candidate Search -> Select Institution -> from date ;

To date -> Necessary Candidate Detail column should be selected -> Download -> The candidate details within the given period will be contained in Excel.

The screenshot displays the 'Candidates Filter' window. At the top, there are fields for 'Institution' (set to 'ERODE BUILDERS EDUCATIONAL TRUST'), 'From Date' (01/05/2021), and 'To Date' (23/02/2022). Below these, the 'Candidates source' section has radio buttons for 'Only paid candidates' (selected) and 'All candidates'. The 'Available columns' section lists various fields with checkboxes, including Profile (65), Roll No., First Name, Last Name, Father First Name, Father Last Name, Gender, Religion, Community, and Caste. The 'Selected columns' section shows a list of selected fields: Profile (7), Roll No., First Name, Last Name, Father First Name, Date Of Birth, Application No., and Degree Program. A 'Download' button is located at the bottom left of the window.

CMS Application User Manual | (CMS)

b) Candidate Enquiry

Navigation:

Admission -> Enquiry -> Candidate Enquiry -> select Add button -> New candidate entry form will be displayed to Add new candidate.

ADMISSION / CANDIDATE ENQUIRIES / NEW CANDIDATE BUILDERS ENGINEERING COLLEGE
Candidate Enquiry Admission Year:2021 - 2022

Basic Details

Application No	First Name *	Last Name *	
Gender *	Date of Birth *	Blood Group	
Mother Tongue	Nationality	Religion	
Caste	Sub Caste	Mobile Number	
Aadhar No *		Email-Id	

Parent Details

Type	First Name	Last Name	Mobile Number	Action
Father				
Mother				

Address Details

Address 1	Address 2	Area / Locality
City	Pin Code	District

Qualification Details

Course Type	Education Type	Board	Register No	Mark	Percentage(%)	Action
SSLC / Equivalent						
HSC / Equivalent						

Course Preference Details

Admission Type *	Admission Category	☐ First Graduate?	Scholarship Category	Remarks
Regular	Management Quota			
Reference Type	☐ Hosteller	Route		
Bus stop				

*Must add 1 course preferences [Click Here](#)

[Follow Ups](#) [Add Payment](#) [Save](#) [Clear](#) [Close](#)

c) Candidate Enquiry

Navigation:

Admission -> Enquiry -> Search a Candidate name -> if you click the Action button -> Convert to student

Candidate Enquiry:

ADMISSION / ADMISSION ENQUIRIES BUILDERS ENGINEERING COLLEGE

Candidate Enquiries

App No. Candidate Name Year Mobile No. Admission Category

App No. kavi 2021 Mobile Number All

Aadhar Number ☐ IsAdmitted?

Search Add

Search results 4

Enquiry Date	App No.	Name	12th Reg No.	12th Mark	Parent Mobile	Candidate Mobile	Attended By	Advance	Return Amount	Remark	Actions
09-07-2021	FOE_2021352	KAVIYAA R					RAGUL M	10000			Actions
18-06-2021	FOE_2021365	KAVIN N					RAGUL M	5000		Convert Student	
12-06-2021	FOE_2021168	KAVISHREE P.S					RAGUL M	5000		Advance Refund	
09-06-2021	FOE_2021134	KAVIYA K					RAGUL M	5000		Download Application	
										Edit	
										Delete	
										Add Enquiry	

Student Convert Form:

BE - CIVIL ENGINEERING - (General)

Name : KAVIYAA R
Enquiry No : BEC352
Application No : FOE_2021352
Admission category: Management Quota
Admission type : Regular

Degree Program * Batch * Semester * Admission Category

BE - CIVIL ENGINEERING % All BE - CIVIL 2021-2025 Self Management Quota

Boarding Type * ☐ Is Transport Needed Financial Category * Joining Date *

Day Scholar Self 26-02-2022

Hostel Route Bus stop Language Subject

Scholarship Category

Convert to Student Reset Cancel

Advance Refund option:

Advance Refund

Advance Amount

10000

Return Date *

yyyy-mm-dd

Payment Mode *

Asset Ledger *

Bank Name *

Cheque No. *

Cheque Date *

yyyy-mm-dd

Pay To

KAVIYAAR

Remarks

Remarks

#	Advance Type	Advance Balance (Rs)	Advance Account	Amount (Rs)
Total Return Amount (Rs) *				0

Confirm

Close

Student :

a) Student Detail modification:

Navigation:

Admission -> Student -> Student Management -> Select institution -> Degree Program -> Batch -> you find the Student list regarding to the concern degree and batch -> Action -> View -> Student Form will be displayed -> modify details required and save.

ADMISSION / STUDENT MANAGEMENT BUILDERS ENGINEERING COLLEGE

Student Profile Management

Department * Degree Program * Batch * Roll No.

AI & DS ARTIFICIAL INTELLIGENCE & DATA SCIENCE AIDS 2021-2025 Roll No.

Student Total 31 Female 10 Male 13

Admission Type Total 31 Regular 31

Admission Category Total 31 Government 4 Management 27

Residing Type Total 31 Day Scholar 30 Hosteller 1

STUDENT'S LIST

#	Photo	Roll No.	Name	Gender	DOB	Blood Group	Parents Mobile No.	Action
1		21A/D001	ABIRAMI M	Female	07. Dec 2003	-	-	...
2		21A/D002	AJAIU	Male	10. Mar 2003	-	-	...
3		21A/D003	DEEPAK KUMAR K	Male	19. Jun 2004	-	-	...
4		21A/D004	DIHANASEKARAN S A	Male	07. Apr 2004	-	-	...

Activate Windows

Student Profile Form:

ADMISSION / STUDENT MANAGEMENT / AIDS 2021-2025 BUILDERS ENGINEERING COLLEGE

Student profile

General Details

Campus : BEC Grade : AIDS 2021-2025 Reg No. : -

Date Of Birth : 07-Dec-2003 Gender : Female Blood Group : -

Date Of Joining : 02-Nov-2021 Boarding : Day Scholar Route Name : -

Nationality : - Admission Category : Management Quota

Family Details

#	Relation Type	Name	Occupation	Mobile	Email
1	Father	-	-	-	-
2	Mother	-	-	-	-

Contact Identity Medical Information Qualification Certificate Others Guardian Extra Curricular Co - Curricular NAAC Activity

Contact Details

Activate Windows



S. Gopal
PRINCIPAL
 BUILDERS ENGINEERING COLLEGE
 Nathakadaiyur, Kangayam-638 108,
 Tirupur Dt., Tamilnadu.

CMS Application User Manual | (CMS)

[illegible]

Student Action :

Navigation :

A) Admission -> Student Action -> Student Disciplinary Action -> select the institution and program -> the student list of disciplinary action will be displayed.

Student Disciplinary Actions

+

Add New

Institution

BUILDERS ENGINEERING COLLEGE

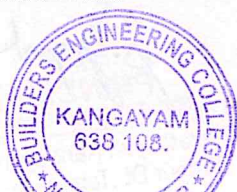
Program

B.E - COMPUTER SCIENCE AND ENGINEERING

Batch	Register No.	Roll No.	Name	Type	From	To	Exp Return Date	Action
CSE2014-13	730314105008	14E8E008	CHILIP G	Department Change	01/08/2014	-	-	
CSE2014-13	-	14LCSE203	KARTHIKEYAN B	Discontinue	01/08/2015	-	-	
CSE2014-13	-	14LCSE201	ARUN KUMAR A	Discontinue	22/07/2015	-	-	
CSE2014-13	-	245-Not Listed	KARTHIK R	Discontinue	22/07/2015	-	-	
CSE2015-13	-	0	SOWJANYA B	Discontinue	11/08/2015	-	-	
CSE2015-13	730315105011	15EE8011	GOWTHAM C	Department Change	11/08/2015	-	-	
CSE2014-13	730314104004	14CSE005	GAUTHRI K	Discontinue	03/03/2015	-	-	
CSE2014-13	730314104032	14CSE032	THARA D	Discontinue	20/05/2015	-	-	
CSE2015-20	-	937000	SARTHVEL K K	Discontinue	08/08/2015	-	-	
CSE2015-13	730315104731	15CSF001	NITHYAK NISHA R M	Discontinue	20/03/2016	-	-	
CSE2016-20	730316104043	16CS6043	RAJITH KUMAR V	Discontinue	10/07/2018	-	-	
CSE2015-13	730315104032	15CS6032	NAVIN N	Long Absent	25/04/2017	-	-	
CSE2015-13	730315104035	15CS6035	RAJITH S	College Transfer	11/10/2017	-	-	
CSE2017-21	730317105014	17CS6014	NARATHA D	Discontinue	23/07/2018	-	-	
CSE2016-20	730316104021	17CS6021	GURJAN R M	Discontinue	18/03/2017	-	-	

Activate Windows

Go to Settings to activate Windows.

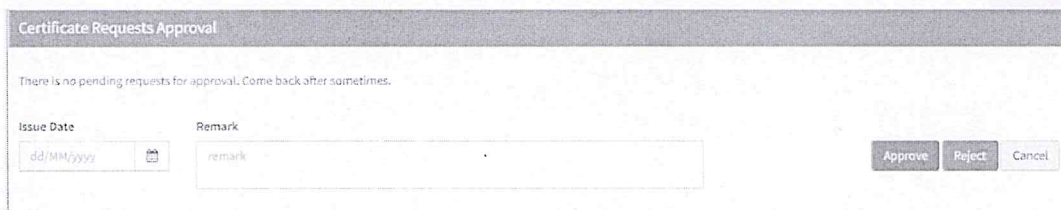


S. Gopal
PRINCIPAL
BUILDERS ENGINEERING COLLEGE
Nathakadaiyur, Kanyakum-638 108.
Tirupur Dt., Tamilnadu, India

Student Certificate Tracker:

Navigation:

Admission -> Student Certificate Tracker -> you can add new Certificate request.



The screenshot shows a web form titled "Certificate Requests Approval". Below the title, a message states: "There is no pending requests for approval. Come back after sometimes." The form contains two input fields: "Issue Date" with a date picker showing "dd/MM/yyyy" and a calendar icon, and "Remark" with a text input field containing the placeholder "remark". To the right of these fields are three buttons: "Approve", "Reject", and "Cancel".

34.Exam Module:

Exam Evaluation:

Navigation

Exam -> Exam Evaluation -> Semester Exam Result Upload -> you can do bulk upload of Semester Result marks in the format provided.

CMS Application User Manual (CMS)

Upload Semester Result Marks(Dote Format)

* Institution: BUILDERS ENGINEERING COLLEGE
* Academic Year: Jun 2021-May 2022
* Academic Year Semester: EVEN

*Semester Result Marks File: [Choose File](#) No file chosen
Select a pdf file that contains semester result marks list.

*Semester Subject Map File: [Choose File](#) No file chosen
Select a csv file that contains semester subject list.

[Upload](#)

Upload Semester Result Marks

*Semester Result Marks File: [Choose File](#) No file chosen
Select a csv file that contains semester result marks list. [Click here to download sample format.](#)

[Upload](#)

Exam Grade System / Mark System:

Navigation:

Exam -> Exam Grade System/ Mark Sheet -> Mark Defenition -> select Institution -> Mark Defenition can be created and modified.

Mark Definition

* Institution: BUILDERS ENGINEERING COLLEGE

[Generate Subject Classification](#) [Generate Mark Classification](#)

☒ CSE Final Year Project ✕
☒ Eng2011 ✓
☒ External (40.00 - 80.00)
☒ Internal (10.00 - 20.00)
☒ Attendance (0.00 - 5.00)
☒ Model (50.00 - 100.00)
☒ TEST (0.00 - 15.00)
☒ ENGINEERING THERMODYNAMICS ✕
☒ ENGINEERING THERMODYNAMICS ✕
☒ Other Activities ✕
☒ Project Work ✕

Mark Definition **Mark Category** **Mark Component** **Sub Component**

* Code: Eng
* Name: Eng 2011
* Min Mark: 50 * Max Mark: 100 ☐ Embedded ☐ Max Ratio Mark

[Save](#) [Clear](#) [Delete](#)

Activate Windows



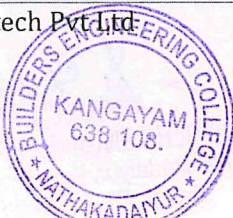
CMS Application User Manual (CMS)

Navigation : Academic -> Subject Card -> Subject (Action) -> Internals select the Exam (Action) -> Mark Entry

Individual student Name will be listed and Mark Entry could be done.

Sl. No.	Student ID	Student Name	Mark	Checkbox 1	Checkbox 2
2	1922K1252	Aafreen S	Mark	☐	☐
3	1922K1253	Abinaya S	Mark	☐	☐
4	1922K1254	Abirami V	Mark	☐	☐
5	1922K1255	Aishwarya J	Mark	☐	☐
6	1922K1256	Anjitha M	Mark	☐	☐
7	1922K1257	Anusha Shelina L	Mark	☐	☐
8	1922K1258	Arthi S	Mark	☐	☐
9	1922K1259	Ashwini A	Mark	☐	☐
10	1922K1260	Berciya P	Mark	☐	☐
11	1922K1261	Bharani Priya P	Mark	☐	☐
12	1922K1262	Bhuvaneshwari R	Mark	☐	☐
13	1922K1263	Brindha R	Mark	☐	☐
14	1922K1264	Dhinushiya B	Mark	☐	☐

Save Submit Clear Close



S. Gopal
PRINCIPAL
BUILDERS ENGINEERING COLLEGE
Nathakadaiyur, Kangayam-638 108.
Tirupur Dt., Tamilnadu, India.